

**MARCHINGTON PARISH COUNCIL
ANNUAL GENERAL MEETING**

MINUTES

Held on: Tuesday 14th May 2013
At: 6.30 p.m.
At: Marchington Village Hall

Present: Chairman B. Darby
Cllrs R. Parkes, C. Leedham, G. Whitehead, M. Robinson , R.
Ford, A. Mann
Parish Clerk Mrs. L Hoptroff

ACTION

1. **APOLOGIES:** Cllr Mrs. J Crowe, P. Nixon
2. **MINUTES OF ANNUAL PARISH MEETING 8th MAY 2012:** Agreed.
Proposed: Cllr. Whitehead Seconded: Cllr. Parkes
3. **MATTERS ARISING:**
Parish Council Representatives:
Marchington Village Hall Committee: In her absence it was confirmed that Cllr. Crowe is willing to continue as the Parish Council representative on the Village Hall Committee.
Council for the Protection of Rural England: A representative will be appointed on an as and when basis.
4. **ANNUAL ACCOUNTS:** The audited draft accounts for the year 1 April 2012 to 31 March 2013 were presented and agreed. Chairman requested a gift be purchased for the Auditor who does not charge the Parish Council. Proposed Cllr. Whitehead Seconded Cllr. Leedham
5. **CHAIRMAN'S REPORT:** The Chairman's report was read out by the Chairman. Clerk to ensure its publication in the June Parish Magazine.
6. **ADOPTION OF STANDING ORDERS:** The Chairman presented Standing Orders, Publication Scheme Guide to Information, Code of Practice and Financial Regulations which were all re-adopted. These are available on the web-site. Proposed Cllr. Robinson Seconded Cllr. Leedham.
7. **ELECTION OF OFFICERS:** Cllr C. Leedham was elected as Chairman unopposed and Cllr M. Robinson was elected as Vice-Chairman. Cllr. Nixon was elected Financial Officer unopposed in his absence. Cllr. Whitehead thanked retiring Chairman B. Darby for his work throughout the year.
8. **ANY OTHER BUSINESS:** None.

JC

There being no further business the meeting was closed at 7.00 p.m.

SIGNED..... DATED.....