

## MINUTES OF MEETING

Held on: Tuesday 14<sup>th</sup> January 2014 at 7.30 p.m.  
At: Marchington Village Hall

Present: Chairman Cllr. C. Leedham  
Cllrs. G. Whitehead, M. Robinson, A. Mann, B. Darby, P. Nixon  
Parish Clerk Mrs L. Hoptroff  
P.C. Boulter for part

Mr Steve Langston, Mr Phil Speechley and Mrs Sue Grimley for part.

		<b>ACTION</b>
1.	<b><u>APOLOGIES:</u></b> Cllrs. R. Parkes, Mrs J. Crowe, R. Ford	
2.	<b><u>MINUTES OF MEETING 10<sup>th</sup> December 2013:</u></b> Minutes accepted. Proposed: Cllr. Whitehead Seconded: Cllr. Leedham	
3.	<b><u>MATTERS ARISING FROM LAST MEETING:</u></b>	
3.1	<b><u>Playgrounds:</u></b>	
a)	<i>Silver Lane, Marchington:</i> Cllr. Mann submitted his report on the play area. The clerk informed that a new inspection rota had been sent to all councillors. She also reported that Mr H. Hall was ill with a sever foot infection and would not be able to undertake his duties until he was well again. Cllrs. requested a get well card be sent to Henry.	Clerk
b)	<i>David Share Memorial Playground, Forestside:</i> Cllr. Darby submitted his report on the play area.	
c)	<i>Forestside Football Pitch:</i> The clerk reported that Alan Syers had responded to the report about the cows in the field adjoining the football pitch. He has said they would look into it.	
d)	<i>Green Lane:</i> Nothing to report at present.	
3.2	<b><u>SCC, Highway Matters:</u></b>	
a)	<i>Highways:</i> The Clerk reported that she had chased the repairs to the Houndhill verge with S.C.C. Highways. The clerk was asked to chase the request for a new grit bin at Forestside.	Clerk
b)	<i>Hedges:</i> The clerk reported she had heard from Highways regarding the hedges in Bag Lane opposite the Bulls Head pub, they had said that no-one was claiming ownership of the hedge so they were looking into ownership with the Land Registry. She also reported that she had contacted both Highways and John German (Letting Agents) to get the hedge at The Old School House cut again following emails and verbal complaints. The clerk was also asked to report the School Hedge as well.	Clerk
d)	<i>Neighbourhood Highway Teams:</i> The team is due in April 2014.	
3.3	<b><u>P.C. Boulter/Police Surgery:</u></b> P.C. Boulter attended the meeting and discussed general matters with the councillors.	
3.4	<b><u>Prison Liaison Meeting:</u></b> The Chairman was reminded to arrange a meeting date with the Prison in February. P.C. Boulter gave him dates he would be available to join the meeting.	Chairman
3.5	<b><u>Land at Marchington Woodlands:</u></b> An email was read out from Chris Mitchell, SCC, with the latest update. The clerk was asked to follow this up with a copy sent to Mr P. Atkins.	Clerk
3.6	<b><u>BMX/Skateboard Track Committee:</u></b> As Cllr. Ford was not present at the meeting this item was rolled over until the next meeting.	
3.7	<b><u>Best Kept Village:</u></b> The clerk reported she had received the application forms and it was agreed that the Village would enter again this year. Clerk to progress.	
3.8	<b><u>Marchington Village Hall Committee:</u></b> As Cllr. Crowe was not present at the	

<p>3.9</p>	<p>meeting and Cllr. Mann was at the Flooding Meeting this item was rolled over until the next meeting.</p> <p><b>ESBC Local Plan:</b> Cllrs. Leedham, Robinson and Whitehead reported back on the meeting with Corinne O'Hare, ESBC on 12/01/2014 where the process of "How to go about a Neighbourhood Plan" was discussed. This would include applying for funding, organising a sub-committee of Councillors and Residents to ensure residents are given full participation in the contents of a Neighbourhood Plan. Securing the assistance of a Town Planner to help with the preparation, planning policy framework compliancy and advice. Timescales and costs were also discussed in detail, it was agreed that a Neighbourhood Plan would probably be the best way forward to run concurrent with the Local Plan to ensure the village is developed in accordance of the best interest of the village settlement boundary and the adjoining areas of Forestside, Birch Cross and the Woodlands which all comprise the Parish of Marchington and Marchington Woodlands. Clerk to contact Ms. O'Hare for the application forms etc.</p>	<p>Clerk</p>
<p>3.10</p>	<p><b>Emergency Plan 2012:</b> This item is on hold until the Neighbourhood Plan etc. has been put into effect.</p>	
<p>3.11</p>	<p><b>Flooding Issues:</b> Cllrs. Robinson and Mann attended the Flooding meeting on behalf of the Parish Council along with Flooding Committee residents, the Environment Agency representatives, Staffordshire County Council, Flood Relief Officer, and ESBC representatives. The Environment Agency showed with the aid of a model how measures to ameliorate the flooding within the village itself are not feasible, as they do not fully address the issues, and flooding of some homes and most of Church Lane between Silver Lane and the Dog &amp; Partridge would prevail. Issues discussed were Marchington Brook, The drain along Silver Lane playing field, run off from Marchington Industrial Estate, The culvert known as The Dingle and the drains in various parts of Marchington. Various projects were discussed as the way forward being undertaken by the E.A. and SCC and ESBC to clear out the drains, repairs/alterations in the culvert at The Dingle etc. However, it was agreed by EA/SCC to look into holding the water before it reaches the village in possible fields/area up Stubby Lane before it reaches The Fairford Bridge. E.A. /SCC would investigate this possibility and report back.</p>	<p>Clerk</p>
<p>4. 4.1</p>	<p><b>PLANNING:</b></p> <p><b>Planning Applications Received:</b></p> <p><b>P/2013/01447</b> – Formation of a turning head and change of use of public highway to domestic curtilage at Frostfields, Silver Lane, Marchington. Staffs. ST14 8LL. The Parish Council wish to comment as follows:</p> <p><b>The Parish Council does not feel that the planning application is in the best interest of the Silverlane Playing Field which is leased from East Staffordshire Parish Council. They have concerns that if the gates at the end of the lane into the playing field are moved further up the lane to accommodate the planning application this would have an adverse effect on the entrance into the field as it would encroach on to the football pitch and the kissing gate which could affect both if used during matches or when walkers are passing along the footpath. One of the applicant's reasons for the proposed closure of the road is to stop cars parking at the end of the road at night to commit misdemeanors; the parish council feels that this would only move the problem further up the road and into the new turning area or the other playing field gateway. Parking during football matches would also be exacerbated if the road was closed off before the end of the road.</b></p> <p><b>P/2013/01472</b> – Erection of an overhead line at Marchington to Hatton Overhead Line. Grid ref: 414175 331174 <b>The Parish Council wish to make no comment.</b></p> <p><b>P/2013/01418</b> – Relocation of existing air conditioning unit to rear elevation at</p>	

<p>4.2</p> <p>4.3</p> <p>4.4</p> <p>4.5</p> <p>4.6</p> <p>5.</p> <p>6.</p> <p>6.1</p> <p>6.2</p> <p>7.</p>	<p>Marchington Village Shop, Church Lane, Marchington ST14 8LJ. <b>The Parish Council wish to make no comment.</b></p> <p><b>P/2013/01528</b> – Felling of two Ash Trees at Newstead Farm, Silver Lane, Marchington ST14 8LL. <b>The parish council wish to make no comment.</b></p> <p><b>Decision Notices Received:</b></p> <p><b>P/2013/01226</b> – Erection of a first floor rear extension and a single storey side extension at Lower Stock Lane Farm, Stock Lane, Marchington Woodlands. <b>Permitted</b></p> <p><b>P/2013/01366</b> – Felling of 11 Conifer trees at Plum Tree Cottage, High Street, Marchington ST14 8LD. <b>Permitted</b></p> <p><b>Planning Committee Meeting Notices:</b> None</p> <p><b>Other Correspondence/Matters:</b></p> <p>1. Electronic Consultation on Planning Applications – This was discussed and it was agreed that the clerk would seek further clarification from ESBC on how the system would work and then see if we could have a three month trial period.</p> <p>2. Proposed Diversion of Public Footpaths, Marchington No 11(pt) and 12(pt) by Mr M Bull at Lower Brook House Farm, Birchcross, Marchington. . <i>(In this regard the clerk had requested a local walker to look at the proposed changes – His report was submitted at the meeting and it was agreed to respond in agreement provided the measures recommended by the walker were adhered to).</i></p> <p>It was agreed that the Parish Council would purchase a present for the walker as a thank you for his report. Proposed Cllr. Whitehead Seconded Cllr. Darby</p> <p><b>Appeal Applications Received:</b> None</p> <p><b>Appeal Decision Notices Received:</b> None</p> <p><b>CORRESPONDENCE:</b></p> <p><b>Drs MJ Tomlinson and JS Bull</b> - Copy of letter sent to SCC re Continued damage to property at Bag Lane, Marchington.</p> <p><b>Community Council of Staffordshire</b> – Best Kept Village Competition Application Form</p> <p><b>Community Council of Staffordshire</b> – Staffordshire Diary of Village Festivals and Events 2014 - <i>Given to Cllr. Mann for the Village Hall Committee</i></p> <p><b>PAYMENT OF ACCOUNTS:</b> <span style="float: right;"><b><u>December 2013</u></b></span></p> <p><b>Monies received:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;"></td> <td style="text-align: right; border-top: 1px solid black;">£</td> </tr> <tr> <td><b>TOTAL RECEIPTS</b></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">£</td> </tr> <tr> <td><b>Invoices/Money Paid Out:</b></td> <td></td> </tr> <tr> <td>Clive Keble – Town Planner</td> <td style="text-align: right;">700.00</td> </tr> <tr> <td>ESBC – Trade Refuse to 31/03/2014</td> <td style="text-align: right;">68.90</td> </tr> <tr> <td>SPCA – Annual Subscription</td> <td style="text-align: right;">321.00</td> </tr> <tr> <td>Alan Mee – Replacement of Gates at Silver Lane</td> <td style="text-align: right;">200.00</td> </tr> <tr> <td>Henry Hall – Ground Maintenance</td> <td style="text-align: right;">£131.00</td> </tr> <tr> <td>Clerk – Salary and Expenses</td> <td style="text-align: right;">£659.30</td> </tr> <tr> <td><b>TOTAL EXPENDITURE</b></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">£2,080.70</td> </tr> </table> <p><b>NEW BUSINESS :</b> No new business.</p>		£	<b>TOTAL RECEIPTS</b>	£	<b>Invoices/Money Paid Out:</b>		Clive Keble – Town Planner	700.00	ESBC – Trade Refuse to 31/03/2014	68.90	SPCA – Annual Subscription	321.00	Alan Mee – Replacement of Gates at Silver Lane	200.00	Henry Hall – Ground Maintenance	£131.00	Clerk – Salary and Expenses	£659.30	<b>TOTAL EXPENDITURE</b>	£2,080.70	<p>Clerk</p>
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There being no further business the meeting was closed at 10.15 p.m.  
 Marchington Parish Council's next meeting is planned for 12<sup>th</sup> February 2013 at **Marchington Village Hall** at 7.30 p.m. (Please check the agenda in case there are any alterations to these details.)

SIGNED.....

DATED.....