

MINUTES OF MEETING

Held on: Tuesday 9th April 2013 at 7.30 p.m.
At: Marchington Woodlands Village Hall

Present: Chairman Cllr. B. Darby
Cllrs. C. Leedham, Mrs J. Crowe, R. Parkes, G Whitehead.
Parish Clerk Mrs L Hoptroff
PCSO Sarah Hunt for part
Mrs M. Hatchard representing the Flooding Action Group for part

ACTION

1.	<u>APOLOGIES:</u> Cllrs. P. Nixon, R. Ford, M. Robinson, A. Mann,	
2.	<u>MINUTES OF MEETING 5th March 2013:</u> Minutes accepted. Proposed: Cllr. Parkes Seconded: Cllr. Leedham	
3.	<u>MATTERS ARISING FROM LAST MEETING:</u>	
3.1	<u>Playgrounds:</u>	
a)	<u>Silver Lane, Marchington:</u> Cllr Whitehead submitted the Silver Lane Playground report. The clerk reported that Jane Hobbs had requested permission to use the Playing Field on Sunday June 9 th to park cars during a Charity Run for the school; the Cllrs had no problem with this request. Clerk to inform Ms Hobbs.	Clerk
b)	<u>David Share Memorial Playground, Forestside:</u> Cllr Darby submitted the Forestside Playground report	
c)	<u>Forestside Football Pitch:</u> The clerk reported that she had asked the handyman to erect the sign given to her by PCSO Sarah Hunt on the fence at Forestside Football Pitch when he had mounted it on wood.	
d)	<u>Green Lane:</u> The return of the travellers in Green Lane was discussed with PCSO Sarah Hunt who had been down to see them. As they are not on Parish Council property there is nothing that can be done by the Cllrs. PCSO Hunt said she was keeping an eye on them and if we had any further news/concerns to contact her.	
3.2	<u>SCC, Highway Matters:</u>	
a)	<u>Highways:</u> The clerk informed the meeting that the erosion of the banks in Bag Lane had been added onto Bob Fraser's divisional highway programme. The clerk reported that the water running down Marchington Cliff had been reported to Highways for the second time.	
b)	<u>Neighbourhood Highway Teams:</u> The Clerk reported that the team had been in Marchington week commencing 18 th March and they had carried out some work in Green Lane.	
3.3	<u>P.C. Boulter/Police Surgery:</u> PCSO Sarah Hunt attended the meeting and discussed with the Cllrs. the Travellers in Green Lane, general calls received and traffic on the B5017.	
3.4	<u>Prison Liaison Meeting:</u> The Clerk gave the Cllrs the dates for a meeting with the new governor; the date chosen was 7 th May. Clerk to contact the HM Prison to arrange.	Clerk
3.5	<u>Land at Marchington Woodlands:</u> Nothing to report at present, clerk to chase again.	Clerk
3.6	<u>BMX/Skateboard Track Committee:</u> Clerk read an email from Cllr. Ford on progress as he was not present at the meeting. Mrs. Hatchard expressed concerns about the skatepark, this was discussed.	
3.7	<u>Best Kept Village Competition:</u> The children's posters were looked at and a 1 st and 2 nd in both age groups were chosen. Clerk to forward winning posters to County Council of Staffordshire. She also asked if Cllrs. had seen the new sign at	All cllrs. Clerk

	<p>the top of Bag Lane. The Cllrs. were shown the reminder flyer to be delivered to all houses in Marchington and she said the shop had advertised the Competition in their newsletter along with the Chairman's Report in the Parish Magazine. She asked for a volunteer to hand out the prizes to the winners at the School Assembly on 19th April. Cllr. Leedham hoped to be able to and would inform clerk.</p>	
3.8	<p><u>Marchington Village Hall Committee:</u> Cllr. Crowe gave an indepth report to the Cllrs. on the future programme for the village hall, fund raising, future repairs/alterations both inside and outside the hall and the possibility of having help from a prisoner one day a week.</p>	
3.9	<p><u>ESBC Local Plan:</u> Nothing to report at present.</p>	
3.10	<p><u>Fields in Trust – formally the National Playing Fields Association:</u> The Chairman and Vice Chairman signed Community Orchard documentation to enable the clerk to return it to the solicitor. The clerk asked if the plaque given by Fields in Trust would be required in Wall Mounting or Ground on Concrete format as she had to return a form. It was agreed that putting it in the ground near the beacon would be the best option.</p>	
3.11	<p><u>Emergency Plan 2012:</u> Cllrs. Leedham and Whitehead informed that they were still working on the Emergency Plan and hoped to be able to report in detail at the June meeting.</p>	
3.12	<p><u>Flooding Issues:</u> Mrs Hatchard asked the Parish Council if they knew how many properties had been affected by the flooding either in or around their property. She said it was 40 houses covering Church Lane, Silver Lane, Green Lane and Jacks Lane mainly. She asked if the Parish Council had any maps coving the height of the properties in relation to the brook. It was generally agreed that the best option for maps giving the information she required would be Ordinance Survey maps or maps used by the Planning Department of ESBC. A discussion arose on the next step to be taken by the Parish Council and it was agreed that the clerk would contact the four Agencies who came to the previous meeting to see if they were in a position to return to our next meeting and report on the progress/actions/intentions. Mrs Hatchard expressed concerns about the Chairman's report in the Parish Magazine.</p>	
3.13	<p><u>Damage to verge outside 52 Jacks Lane</u> The clerk reported that this had been referred to SCC, Highways but no response had been received todate.</p>	
4.	<p><u>PLANNING:</u></p>	
4.1	<p><u>Planning Applications Received:</u> <u>P/2013/00306</u> – Felling of 3 Leylandi trees at Hall Croft, Hall Road, Marchington ST14 8LG – Not been made subject to a Tree Preservation order. <u>P/2013/00273</u> – Formation of a manege at Lower Sale Farm, Thorney Lanes, Marchington Woodlands, DE13 8RZ. The Parish Council wish to make no comment. <u>P/2013/00387</u> – Retention of a tool shed at Marchington Bowling & Tennis Club, High Street, Marchington. ST14 8LD. The Parish Council wish to make no comment. <u>P/2013/00166</u> – Listed building application for the installation of solar panels to the south facing roof slope of the gym/hall at Smallwood Manor Preparatory School, Uttoxeter Road, Netherlands Green, ST14 8NR. The Parish Council wish to make no comment. <u>P/2013/00167</u> – Listed building application for the installation of solar panels to the south facing roof slope of the gym/hall at Smallwood Manor Preparatory School, Uttoxeter Road, Netherlands Green, ST14 8NR. Withdrawn as listed building consent is not required.</p>	
4.2	<p><u>Decision Notices Received:</u> None</p>	
4.3	<p><u>Other Correspondence/Matters:</u> None</p>	
4.4	<p><u>Appeal Applications Received:</u> None</p>	
4.5	<p><u>Appeal Decision Notices Received:</u> None</p>	
5.	<p><u>CORRESPONDENCE:</u></p>	

5.1	Staffordshire County Council – Improving life for motorists – Emailed to councillors and put on Web-site.	
5.2	Community Interest Companies – Recycling Bank – Given to Cllr. Crowe.	
5.3	Drakelow Site Services Ltd – Arborist services- put on file. Email - IMB Info – HM Prison Dovegate – The Independent Monitoring Boards	
5.4	Annual Report for 2011/2012 – Forwarded to Cllrs. before the meeting – discussed.	
5.5	Email – Draycott Parish Council – Exchange of information on accidents in both parishes – Clerk to respond.	
5.6	SCC – Planning Policy & Development Control – Staffordshire and Stoke on Trent Joint Waste Local Plan 2010 – 2026 – Can be viewed on www.staffordshire.gov.uk	
5.7	Email – Cllr. Mark Robinson – Correspondence regarding Footpath at Forestside Housing Estate between Darren Jones and Burgess Salmon.	
5.8	ESBC – Trade Waste Transfer Note – Agreed, Signed and Returned.	
6.	<u>PAYMENT OF ACCOUNTS:</u>	<u>April 2013</u>
6.1	Monies received:	
	Parish Garden rent	40.00
	TOTAL RECEIPTS	<u>£40.00</u>
	Invoices/Money Paid Out:	
6.2	Community Council of Staffordshire Membership	22.00
	ESBC – Trade Refuse	66.02
	Clerk – Salary and Expenses	534.06
	Staffordshire Parish Councils Association	321.00
	TOTAL EXPENDITURE	<u>£943.08</u>
	Proposed: Cllr. Leedham Secoded: Cllr. Parkes	
7.	<u>NEW BUSINESS</u> The clerk raised the question of whether the Handyman should be paid under the PAYE scheme following new guidelines from HMRC. This was discussed. Cllr. Whitehead told the meeting that he had consulted an independent practising accountant and had been told that we could continue paying the Handyman in the same way as before. All Councillors agreed to this.	

There being no further business the meeting was closed at 9.40 p.m.
 Marchington Parish Council's Annual General Meeting is planned for 14th May 2013 at **Marchington Village Hall** at 7.00 p.m. followed by the monthly meeting at 7.30 p.m. (Please check the agenda in case there are any alterations to these details.)

SIGNED.....

DATED.....