

## MINUTES OF MEETING

Held on: Tuesday 11<sup>th</sup> September 2012 at 7.30p.m.  
At: Marchington Woodlands Village Hall

Present: Acting Chairman Cllr. C. Leedham, G. Whitehead, P. Nixon, and  
Mrs J. Crowe, M Robinson.  
Parish Clerk Mrs L Hoptroff

Mr William Read, East Staffordshire Borough Council

**Mr Read, gave a presentation to the Councillors on Emergency Planning, the councillors found this very interesting and intended to take the opportunity to prepare an Emergency Plan for Marchington and Marchington Woodlands using the template prepared by East Staffordshire Borough Council, Emergency Planning dept. details of which are on the web-site [www.staffordshireprepared.gov.uk](http://www.staffordshireprepared.gov.uk)**

		ACTION
1.	<b><u>APOLOGIES:</u></b> Cllr N. Andrew, Chairman B. Darby and Cllr. R. Parkes.	
2.	<b><u>MINUTES OF MEETING 14<sup>th</sup> August 2012:</u></b> Minutes accepted. Proposed: Cllr. Whitehead Seconded: Cllr. Nixon	
3.	<b><u>MATTERS ARISING FROM LAST MEETING:</u></b>	
3.1	<b><u>Playgrounds:</u></b>	
a)	<i>Silver Lane, Marchington:</i> The clerk reported that the Annual Report would hopefully be available for the next meeting as the inspections was due at the end of August.	
b)	<i>David Share Memorial Playground, Forestside:</i> As with Silver Lane, the clerk reported that the Annual Report would hopefully be available for the next meeting as the inspections was due at the end of August.	
c)	<i>Forestside Football Pitch:</i> The clerk reported that no response had been received from Alan Syers regarding is request to attend a Parish Council meeting. Cllr Robinson reported that the football pitch was being used daily by the young people in Forestside and it was being kept in good condition. A huge success.	
d)	<i>Green Lane:</i> Notices of the closure had been put on the Noticeboards; no problems had been reported to the Cllrs.	
3.2	<b><u>SCC, Highway Matters:</u></b>	
a)	<b><u>Highways:</u></b>	
	<b><u>Flood defences in Marchington Woodlands:</u></b> The clerk reported that no response had been received from Highways on the reports by Darron Hayes on the grips and ditches in Woodroofes Cliff. Cllr. Nixon said he had also tried to see someone at the property but no-one had been in when he visited. Clerk to pursue Highways for an answer.	LH
	<b><u>Blocked Drains in Marchington:</u></b> The clerk reported that all drains in Marchington had now been reported to Highways.	
	<b><u>Bag Lane:</u></b> The clerk reported that emails had been sent to SCC, Highways and Arriva at the request of the resident in Bag Lane but no response had been received. Clerk to chase.	LH
	<b><u>Resurface of road between Birch Cross and Uttoxeter:</u></b> The vice-chairman reported that the white lines had now been put on the road but the cats' eyes had not be inserted.	
	<b><u>Crossroads at Marchington Woodlands:</u></b> The clerk reported that an email had been sent to Highways regarding the crossroads but no response had been received todote. Clerk to chase.	LH

	<u>Buses in Marchington Woodlands:</u> The clerk reported that a response had been received from SCC, Transport on this matter. This would be forwarded to Cllr. Nixon for comments.	LH
b)	<u>Neighbourhood Highway Teams:</u> All previous requests had been carried out. The next visit is due at the end of the year.	
3.3	<u>P.C. Boulter/Police Surgery:</u> The next Police Surgery is 29 <sup>th</sup> September at the Village Shop.	
3.4	<u>Prison Liaison Meeting:</u> The clerk reported that she was still waiting to hear from the Prison with dates for the next meeting.	
3.5	<u>Land at Marchington Woodlands:</u> Vice-Chairman reported that the response from Mr Rayson stated that it was hoped they would be able to begin investigation work and issue notices etc. on this issue by the end of October.	
3.6	<u>Forestside Footpaths:</u> The clerk reported that there was nothing further to report on this currently.	
3.7	<u>The footpath known as "The Dingle":</u> The vice-chairman reported that it had been confirmed that the work would be carried out in October, subject to weather.	
3.8	<u>BMX/Skateboard Track Committee:</u> The Chairman reported that there had been no communication from the BMX/Skateboard Track Committee since the last meeting.	
3.9	<u>Best Kept Village Competition:</u> The vice-chairman reported the Trophy had been erected in the garden area in front of the Village Hall, the clerk gave Cllr. Crowe names of dignitaries who would be attending the presentation. Councillors were reminded that villagers were also invited and to encourage people to attend, all names to be given to the clerk or Cllr. Crowe for catering purposes. At the presentation the welcome would be given by the Chairman and vote of thanks by Cllr. Nixon. A discussion arose on how the £200.00 would be spent. Suggestions were a sign at the top of Bag Lane stating Best Kept Village, East Staffordshire District 2011 and 2012 or a seat at the bottom of Woodland Views. It was decided to pursue the sign option. Clerk to chase SCC. Sign department for permission and inform the Community Council of Staffordshire this is what is intended. Clerk also to arrange for a small plaque to be added to the Trophy.	LH
3.10	<u>Marchington Village Hall Committee:</u> Cllr. Crowe reported that work had not yet started on the ladies toilet. Cllr. Robinson had agreed to a fund raising, concert on the 8 <sup>th</sup> December, 2012 with half of the proceeds going to the Village Hall. Cllr. Crowe reported there would be a new date for the fund raising breakfast.	LH
3.11	<u>Marchington Cricket Ground:</u> The clerk reported nothing further had been received from Rolleston Cricket Club on this subject. It was agreed to remove from the minutes.	
3.12	<u>STOPPING UP OF HIGHWAY at Silver Lane:</u> It was agreed to remove this item from the minutes until further progress had been made by Mr Langstone/SCC.	
3.13	<u>ESBC Local Plan:</u> Vice-Chairman Leedham read out the suggestions for the response to the Local Plan, these were discussed in detail, added to and reviewed. Cllr. Leedham would progress this and circulate to other Cllrs before responding to the Local Plan.	CL
3.14	<u>New Councillor Co-option:</u> Two nominations had been received for the position of Councillor it was agreed to postpone the vote on the nominations until the Chairman and Cllrs. were available next month. Clerk to inform nominees.	LH
4.	<b>PLANNING:</b>	
4.1	<b><u>Planning Applications Received:</u></b> <b>P/2012/01077</b> Change of use of agricultural building to commercial dog boarding kennels at Newlands Farm Lane, from Netherland Green to Highwood Crossroads, ST14 8PP. <b>The Parish Council wishes to make no comment.</b> <b>P/2012/01049</b> Erection of a two storey front and side extension with front, side and rear porches together with link to existing barn to form games room at Brick Hill Farm, Birch Cross, Marchington, Staffordshire St14 8NX. <b>The Parish Council wishes to make no comment.</b>	

4.2	<b>P/2012/01114</b> Erection of a single storey rear extension and erection of a detached double garage/store (Non-Material Amendment – relocation of patio doors from the west elevation to the north elevation and enlargement of east, west and north elevation windows) at Woodford Lodge, Moisty Lane, Marchington, ST14 8JY. <b>The Parish Council wishes to make no comment.</b>	
4.3	<b>Decision Notices Received: P/2012/00905</b> – Formation of hard standing and construction of vehicular access at The Gables, Moisty Lane, Marchington ST14 8JY. <b>Permitted.</b>	
4.4	<b>Other Correspondence/Matters:</b> None	
4.5	<b>Appeal Applications Received:</b> None	
5.	<b>Appeal Decision Notices Received:</b> None	
5.1	<b>CORRESPONDENCE:</b>	
5.2	<b>Audit Commission</b> – Appointment of external auditor from 2012/2013 – <i>Noted by the Parish Council.</i>	
5.3	<b>SCC – Rights of Way team</b> – New Appointments – <i>Noted by the Parish Council</i>	
5.4	<b>Community Council of Staffordshire</b> – Annual Report 2011-2012	
5.5	<b>Staffordshire Playing Fields Association</b> – Notice of AGM	
5.6	<b>Society of Local Clerks</b> – Notice of AGM	
5.7	<b>Staffordshire Parish Councils Association</b> – Annual Report and Accounts, Newsletters etc. Distributed to Cllrs.	
5.8	<b>Streetscape Products and Services Ltd</b> – Brochure	LH
6.	<b>PAYMENT OF ACCOUNTS: <span style="float: right;"><u>September 2012</u></span></b>	
6.1	<b>Monies received:</b> None	
6.2	<b>TOTAL RECEIPTS</b>	
	<b>Invoices/Money Paid Out:</b>	
	Bloomin' Gardens & Landscapes Ltd – July and August mowing	£865.25
	Audit Commission	£342.00
	Handyman – Salary and Expenses	£102.75
	Clerk – Salary and Expenses	£496.00
	P.B. Enterprises – Mowing of Forestside Football Pitch	£78.00
	<b>Total</b>	£1,884.00
	Proposed: Cllr. Crowe Seconded: Cllr. Robinson	
7.	<b>NEW BUSINESS</b>	
7.1	<b>Silverlane Playing Field:</b> Cllr. Whitehead informed the meeting that he had been asked by Mr. Stan Maxwell of Silver Lane if he could put a lock on the gate and open and close it morning and evening as the cars were yet again driving around the field. It was agreed to trial the idea for 3 months to see if it would work. Clerk to speak with Mr Maxwell and purchase a lock and chain and to retain one key for Emergencies.	
		LH
		LH

There being no further business the meeting was closed at 9.45p.m.

Marchington Parish Council's next meeting is planned for 9<sup>th</sup> October 2012 at **Marchington Village Hall** (subject to the alterations being completed) at 7.30 p.m. (Please check the agenda in case there are any alterations to these details.)

SIGNED.....

DATED.....