

# MARCHINGTON PARISH COUNCIL

## MINUTES OF MEETING

Held on: Tuesday 16<sup>th</sup> August 2011 at 7.30p.m.  
 At: Marchington Woodlands Village Hall

Present: Chairman Cllr. B. Darby (In the absence of Cllr. P. Frampton)  
 Cllrs R. Parkes, G. Whitehead,  
 C. Leedham, P. Nixon, and Mrs J Crow.  
 Parish Clerk Mrs L Hoptroff  
 Cllr R. Hardwick  
 P.C. Boulter  
 Mrs J. Prince

### ACTION

1.	<b><u>APOLOGIES:</u></b> Cllrs. P. Frampton, N. Andrew and M. Robinson	
2.	<b><u>MINUTES OF MEETING 12<sup>th</sup> July 2011:</u></b> Minutes accepted. Proposed: Cllr. Whitehead Seconded Cllr. Parkes	
3.	<b><u>MATTERS ARISING FROM LAST MEETING:</u></b>	
3.1	<b><u>Playgrounds:</u></b>	
a)	<u>Silver Lane, Marchington:</u> Cllr Whitehead submitted the report also the Annual Inspection Report has been received. This was discussed and it was agreed that the clerk would go through it with the Handyman and report back next month.	LH
b)	<u>David Share Memorial Playground, Forestside:</u> Cllr. Andrew still to submit report. The Annual Inspection Report has been received. This was discussed and it was agreed that the clerk would go through it with the Handyman and report back next month.	LH
c)	<u>Green Lane:</u> The clerk reported that the Handyman was clearing the natural areas and following that it would be decided what the next step would be to make them easier to manage and more aesthetically pleasing.	
3.2.	<b><u>SCC, Highway Matters:</u></b>	
a)	<u>Houndhill:</u> As below. <u>Section 106 Funding:</u> Cllr. Darby reported that the additional works following on from the road safety audit have been completed by the white lining contractor. Investigations of possible measures for Houndhill are still on going. Clerk to chase before the next meeting.	LH
b)	<u>Neighbourhood Highway Teams:</u> Items for the team in September are the Hedge to be cut back at Silver Lane and also around the bottom bend of Houndhill. Further comments to be sent to Clerk before the September meeting.	All councillors
c)	<u>Speed Limit on the B5017:</u> Items for the September Agenda when Richard Rayson and Cllr. B Fraser should be in attendance were discussed; this includes the speed limit on Stubby Lane and the B5017, also the entrances to Marchington Cliff and Marchington Industrial Estate.	All councillors
3.3	<b><u>P.C. Boulter/Police Surgery:</u></b> P.C. Boulter discussed with the Councillors the issues raised by residents at the last Police Surgery. The next Police Surgery will be held on September 10 <sup>th</sup> at 10 a.m. Clerk to receive posters for Noticeboard from P.C Boulter.	
3.4	<b><u>Prison Liaison Meeting:</u></b> Cllrs. Whitehead and Cllr. Nixon reported on the Prison Liaison meeting that took place on the 21st July at 6p.m. A discussion arose on the Prison traffic through the village, of stickers for the allowable cars, the enforcement, and how breaches of the conditions were dealt with by the Prison. It was agreed that the clerk would obtain a new sticker to put on the noticeboard. Cllr. Nixon explained that other measures taken by the Prison are the reduction of their CO <sup>2</sup> footprint and car sharing via the A50. It was stressed that if residents see cars travelling through	LH

3.5	<p>the village obviously from the Prison without the <b>RED STICKER</b> then their number plate should be taken down and reported to the Prison or the Parish Council.</p> <p><b>Web-site:</b> Mrs Prince (The web-master) requested that the proposed Photograph Competition suggested at the last meeting be postponed for approx. 12 months. By this time we would have an idea on the Web-Site usage and it would be a good opportunity to revive interest in the Web-Site should it be needed. How the photographs could be used, the additional work involved and the benefits of having a Gallery page were discussed. Finally it was agreed to defer the idea for 12 months. Mrs Prince requested the Clerk to ask SCC and ESBC to add the link to their web-sites. Also to contact Rightmove and Prime Location to create a link for anyone looking for houses etc. in the Marchington Area. It was agreed the clerk would take some of the business cards to the local estate agents. The Web-site to be added to the Parish Council correspondence and everyone was asked to publicise the Web-site on their personal letters etc. if appropriate.</p>	LH
3.6	<p><b>Parish Council Land Registry:</b> The Clerk reported the Parish Council had now registered the Village Hall, the land down Green Lane, the Bus Shelter at Birch Cross and Parish Garden in Marchington Woodlands. Still to be registered are the triangle at the top of green lane and the Bus Shelter in Bag Lane, these were being progressed. The Clerk would be meeting with the Solicitor and a resident to this effect on 26/08/2011 10a.m.</p>	LH
3.7	<p><b>Barrack Block Site, Forestside: Evans of Leeds/E-ON:</b> The Clerk reported that a letter had been sent to residents. Mark Robinson had received a few replies and comments. Cllr. Darby had visited the site and taken photographs of the proposed entrance to the field, this was discussed. Cllr. Darby told the meeting the driveway is 10 foot wide and he could not see it would be a problem. The request of a footpath through to Houndhill was also discussed. After a lengthy discussion it was agreed that the Clerk and Cllr. Darby would meet Cllrs. Frampton and Robinson to update them on what was discussed at the meeting, with the aim of moving forward before the next meeting. It was agreed that we would need to reinforce the Conditions by displaying them on the noticeboard and also the fence on the site. A follow up letter to residents was also discussed. The Clerk was asked to contact Evans of Leeds to update them on the position so far and also the Parish Council's concerns about internal fencing that was down and damage to the shutters of the Block leaving it possible for someone to climb in the Barrack Block. PC Boulter requested he be kept up-to-date with the situation.</p>	LH
3.8	<p><b>Best Kept Village Competition:</b> The Clerk reported that Marchington had won the category - East Staffordshire – Small Village in the Competition. The framed certificate was given to Cllr. Crowe to be hung in the newly painted Village Hall Hallway. Thanks we given to the Handyman, the Church Wardens and residents of the village that made it happen. It was proposed by Cllr. Whitehead and Seconded by Cllr. Parkes that a thank you present be purchased for the Handyman. Cllr. Darby suggested the village try to win the Community Council Trophy next year.</p>	LH
3.9	<p><b>Forestside Footpaths and Garages:</b> The Clerk brought the meeting up-to-date with the quest to get the Footpaths and Garages adopted/upgraded. She explained the quote received for repairs/retarmacing the Footpath to the playground and the correspondence with SCC. Cllr. Hardwick suggested that the Parish Council write to Andrew Griffiths MP to see if he could shed some light on how the footpaths were dealt with when the MOD sold the property to Leversley's</p>	LH
3.10	<p><b>Condition of footpath known as "The Dingle":</b> The Clerk explained the breakdown of the quote received from Bloomin' Gardens. Following a discussion it was agreed to put in abeyance until the next meeting which would give Cllr. Hardwick time to clarify the position on planning/conservation area on behalf of the Parish Council.</p>	
3.11	<p><b>Footpath from Jacks Lane to Cricket Ground:</b> It was agreed that the quote from Bloomin' Gardens to remove tree branches from the footpath was acceptable. Clerk to advance.</p>	LH

3.12	<p><b>Insurance Policy Renewal:</b> The clerk presented a new quote from Came and Company for the Insurance Policy she asked Cllr. Whitehead to check the new proposal against the old policy with AON in case she had overlooked anything. It was proposed by Cllr. Parks and seconded by Cllr Nixon that if Cllr. Whitehead found nothing untowards with the policy documents the new quote be accepted. <b>Post meeting Note. Cllr. Whitehead did not find anything untoward with the policy so the decision to change Insurance Companies has been approved.</b></p>	GW								
4.	<p><b>PLANNING:</b></p>									
4.1	<p><b>Decision Notices Received:</b>  <b>P/2011/00555/EW</b> – Erection of a glazed link extension at Church Farm House, Hodge Lane, Marchington Woodlands, Staffordshire, ST14 8PE. <b>Permitted</b>  <b>P/2011/00615/JI</b> – Erection of a single storey link extension to form changing rooms, toilets and stores at Smallwood Manor Preparatory School, Uttoxeter Road, Netherland Green, Staffordshire ST14 8NR. <b>Permitted</b>  <b>P/2011/00522/EW</b> – Erection of an agricultural building to house cattle with slurry pit below Barns Hill Farm, Stock Lane, Marchington Woodlands, ST14 8PA. <b>Permitted</b></p>									
4.2	<p><b>Other Correspondence/Matters:</b> None</p>									
4.3	<p><b>Planning Applications Received:</b>  <b>P/2011/00824/EW</b> – Erection of a single storey rear extension at 23 Didcot Drive, Marchington, Staffordshire. ST14 8LT. <b>The Parish Council has no comment to make.</b></p>									
4.4	<p><b>Appeal Applications Received:</b> None</p>									
5.	<p><b>CORRESPONDENCE:</b></p>									
5.1	<p><b>ESBC, Andy Mason</b> – Neighbourhood Forum Meeting Documentation – Emailed to all councillors to be read prior to the meeting. The documentation was given to Cllr. Crowe. Cllr Hardwick stressed that Cllrs. attend the Neighbourhood Forum Meetings as this would now be the main source of grants etc.</p>	JC All Councillors								
5.2	<p><b>Oliver Ford</b> – Request for BMXing track in Marchington – Clerk to contact BMX site owner in Marchington Woodlands and report back to Oliver Ford.</p>									
5.3	<p><b>ESBC – Planning Policy</b> – Options for Developing the Borough Over the Next Twenty Years “Strategic Options” (2 letters) – Emailed to all Councillors to be read prior to the meeting – Cllr. Hardwick explained this was an <b>important document</b> with regard the village and stressed that the village had been wrongly categorised because Marchington and Marchington Woodlands had been identified as one village and not two. He suggested that the Parish Council challenge the population figures before the closing date in September. Cllrs. agreed to look at the document on the following web-sites in detail and put together a case to be submitted by the Clerk. Clerk to bring to the attention of Cllrs. not at the meeting.  <a href="http://www.eaststaffsbc.gov.uk/Services/Planning/Pages/PlanningPolicy.aspx">http://www.eaststaffsbc.gov.uk/Services/Planning/Pages/PlanningPolicy.aspx</a> or  <a href="http://eaststaffsbc-consult.limehouse.co.uk/portal">http://eaststaffsbc-consult.limehouse.co.uk/portal</a></p>	LH  All councillors								
5.4	<p><b>Royal Horticultural Society</b> – “In Bloom” campaign – This was given to Cllr. Whitehead to pass on to the Gardening Guild in the village.</p>	GW								
5.5	<p><b>ESBC</b> – Review of Polling Districts and Polling Places – The clerk was instructed to complete the form with no comments on the current Polling Stations in both Marchington and Marchington Woodlands.</p>	LH								
6.	<p><b>PAYMENT OF ACCOUNTS:</b></p>									
6.1	<p><b>Monies received:</b></p> <table data-bbox="204 1724 1342 1839"> <tr> <td>Interest</td> <td style="text-align: right;">£7.22</td> </tr> <tr> <td><b>TOTAL RECEIPTS</b></td> <td style="text-align: right;"><b>£7.22</b></td> </tr> </table>	Interest	£7.22	<b>TOTAL RECEIPTS</b>	<b>£7.22</b>					
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6.2	<p><b>Invoices/Money Paid Out:</b></p> <table data-bbox="204 1839 1342 2047"> <tr> <td>ESBC – Empty Litter Bins 01/06/2011 to 31/06/2011</td> <td style="text-align: right;">£40.80</td> </tr> <tr> <td>Handyman Salary and Expenses</td> <td style="text-align: right;">£109.27</td> </tr> <tr> <td>Clerk - Linda Hoptroff – Salary and Expenses</td> <td style="text-align: right;">£696.40</td> </tr> <tr> <td><b>TOTAL PAYMENTS.</b></td> <td style="text-align: right;"><b>£846.47</b></td> </tr> </table>	ESBC – Empty Litter Bins 01/06/2011 to 31/06/2011	£40.80	Handyman Salary and Expenses	£109.27	Clerk - Linda Hoptroff – Salary and Expenses	£696.40	<b>TOTAL PAYMENTS.</b>	<b>£846.47</b>	
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<p><b>7.</b></p> <p><b>7.1</b></p> <p><b>7.2</b></p> <p><b>7.3</b></p> <p><b>7.4</b></p>	<p>Proposed: Cllr. J. Crowe Seconded: Cllr C. Leedham</p> <p><b>NEW BUSINESS:</b></p> <p><b>Caravan's down Green Lane:</b> Cllr. Crowe reported that she had been asked by residents to clarify the position regarding the use of farmland for Caravans down Green Lane. The Clerk reported she had enquired from ESBC, Planning Department and read out their response. A discussion arose on the response and it was agreed that Cllr. Hardwick would take the matter up on behalf of the Parish Council with ESBC, Planning.</p> <p><b>Playing Field, Silverlane:</b> Mrs Prince asked for clarification of the use of the Football Pitch/Field as she had been asked by the Keep Fat Club who wished to use the field who controlled the usage. Cllr. Whitehead agreed to discuss with the Groundsman.</p> <p><b>Concealed entrance in Jacks Lane:</b> Mrs Prince informed the meeting of near misses at the entrance to two bungalows in Jacks Lane. She requested the Parish Council seek clarification of visibility with ESBC. As this had been brought up before the clerk agreed to check on original correspondence with SCC, Highways. Cllr. Hardwick agreed to check the original planning application regarding the entrance to the bungalows and report back to the Parish Council.</p> <p><b>Potholes in Tinkers Lane:</b> Mrs Prince asked the clerk to check on the progress of the repairs in Tinkers Lane, Marchington Woodlands.</p>	<p></p> <p>GW</p> <p>LH</p> <p>LH</p>
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There being no further business the meeting was closed at 9.45 p.m.

Marchington Parish Council's next meeting is planned for 13<sup>th</sup> September 2011 at **Marchington Village Hall** at 7.30 p.m. (Please check the agenda in case there are any alterations to these details.)

SIGNED.....

DATED.....