

# Marchington Parish Council

## Minutes of Meeting

Tuesday 11<sup>th</sup> October at Marchington Village Hall – 7.30pm

**Present:** Chairman – Cllr Andrew Mann  
Cllrs. Paul Nixon, Julia Hayhurst, Reg Husey, John Chubb, Ian Morgan, Richard Ford  
Parish Clerk - Mrs C Thompson  
Mrs Morag Brown

1. **Apologies for Absence** – Cllr Hayes, Cllr Darby, Ward Cllr Smith, PCSO Hadfield.

2. **Declarations of Interests and Dispensations** - None received

3. **Public Participation**

Mrs Brown – Reported ongoing problems with Dog Pooh near the Church and Community Shop and asked if it could be mentioned in the Chairman’s Monthly report.

**Action – Cllr Mann – Include in Chairman’s Report.**

4. **Minutes of Previous Meeting**

Approval of minutes for Parish Council meeting held on 13<sup>th</sup> September 2016 - Previously Circulated

5. **Matters of Report/Discussion of Public Participation.**

6. **Planning**

6.a **Planning Applications Received** – None Received

6. b **Planning Applications Decisions** – None Received

6. c **Planning Appeals Received** - None Received

6. d **Neighbourhood Plan -**

**Results of Referendum** – The Council discussed the referendum result and is very pleased that the Neighbourhood Plan has been “made” and can now be used to help the council make ongoing planning decisions.

**Action – Clerk – Contact Village Hall Booking Secretary to check availability of the Hall 1<sup>st</sup> and 15<sup>th</sup> November are the preferred dates.**

5 copies of final Neighbourhood Plan received to be placed in both Village Halls, Community Shop, with the Parish Clerk and Chairman keeping copies.

Closing of Accounts – Account for Neighbourhood Plan are now closed see below

### **Income**

Grants

Groundwork Uk £9,000

ESBC £6,500

Community Development Fund £7,000

Total Income £22,500

### **Expenditure**

Consultant Fees £21,660

Clerk Salary £ 4,095

Other Costs (printing, room hire) £ 2,039

Total Expenditure £27,794

**Costs not covered by Grants £5,294**

Cllr Nixon suggested an open evening inviting residents to come and view the finished plan and learn how they can access and use the plan in the future.

6. e **Councillor Questions** – Jacks Lane Development –Cllr Mann reported back from meeting with Alan Harvey. Response letter from Fisher German was also discussed.

**Action - Clerk – Forward letter from Fisher German to Cllr Stephen Smith and ask for his help in regards to the drainage issues.**

**7. Finance and Administration**

**7. a Precept** – 2<sup>nd</sup> half of precept has been received from ESBC and grants will be sent out this month.

**7. b Report on Payments to be made**

**Receipts**

Interest	£7.67
ESBC 2 <sup>nd</sup> half of precept	£14, 695.40
<b>Total Receipts</b>	<b><u>£14, 703.07</u></b>

**Expenditure**

Lawn Mower Hire	£48.00
SLCC - ILCA Online Training Course	£118.00
Lawnmower Hire	£48.00
SLCC - Local Council Administration 10th Edition	£76.60
Hiscox Insurance	£1151.19
ESBC - Trade Refuse Collection	£71.63
ESBC - Litter Picking and Road Sweeping	£351.00
Bloomin Gardens	£407.48
MWVH Village Hall - 2nd Half Precept	£1000.00
St Peters Church, PCC - 2nd Half Precept	£1325.00
Marchington Village Hall - 2nd Half of Precept	£1000.00
St Johns Church, PCC - 2nd Half of Precept	£1000.00
Catherine Thompson Salary expenses & travel	£530.79
Clerk Tax - HMRC	£ 5.80
Henry Hall	£219.66
<b>Total Expenditure</b>	<b><u>£7353.15</u></b>

**Proposed –Cllr Nixon, Seconded –Cllr Hayhurst.**

**7. c Councillor Questions –**

Cllr Husey asked about the accounts going onto the website, Clerk explained that they were currently being checked by Finance Cllr and would be on the website as soon as possible.

**8. Properties and Grounds**

**8. a Silver Lane Playground Report** – Cllr Morgan reported to the meeting that replacing wooden fencing with metal fencing was not financially viable and we should look at repairing wooden fence and replacing broken gate. Cllr Hayhurst had received advice re pruning the trees to improve visibility around the play area and to deter vandalism. State of football nets was raised and all Cllrs agreed to purchase new nets for ¾ pitch.  
**Action - Clerk - Contact Henry Hall to ask him to prune trees to 1.5m. Purchase new nets. Cllr Morgan to inform Clerk of correct size needed.**

**8. b Forestside Playground & Football Pitch Report** – Cllr Darby's report was discussed

Playing field grass had not been cut in September due to Travellers. Grass still very long after cutting.

**Action – Clerk – During Grounds Maintenance Tender review, ask for grass to be cut to make the pitch playable.**

**8.c Green Lane Community Orchard** – Nothing to report

**8.d Village Hall** - Cllr Mann reported to the meeting. Working party to measure up for insulation for the Main Hall. Planning Application is in process and building regulation will be needed for proposed extension. The Village Hall is currently very busy with bookings at the moment.

**8.e Marchington Cricket Club** – Cllr Morgan reported to the meeting.

Two new toilets have been installed in the ladies lavatory. A very successful event was held for St Peters Church in September. Tree will be felled on 4<sup>th</sup> November - £280 cost.

**Action – Clerk - Chase invoice for toilet repairs.**

**8.f Councillor Questions**

**9. Highways & General Purpose**

**9.a Staffordshire County Council/ Neighbourhood Highway Team Matters –**

Clerk reported to meeting that the hedges previously reported had been assessed and not considered a danger by Highways Dept. Sign for Marchington Woodlands Village Hall has been logged and will be repaired in the future.

**Action – Cllrs Nixon & Hayes – Inform Clerk if hedges on Quee Lane are still a danger.**

**9.b Highways** - Nothing to report

**9.c Footpaths** – Cllr Nixon - stile on footpath on Buttermilk Hill is damaged

**Action – Clerk – Report to SCC**

**9.d ESBC** – Nothing to report

**9.e Enforcement** –

Church Lane Junction Hedge – Council to wait until new owners have moved in.

Bag Lane Bank Damage – Process that Enforcement Office David Ward (ESBC) will be following was discussed.

**Action – Clerk – Contact resident who undertook the work to inform that the Parish Council is aware of the infringement to the Conservation Area. Copy to other affected parties.**

Church Lane Hedges – Cllr Chubb raised concerns about how overgrown the hedges and verges on Church Lane currently are including also the priority road sign is obscured.

**Action – Clerk – write to all Church Lane residents asking them to cut back their hedges and verges.**

**9.f Councillor Questions**

**10. Other Organisations – Updates and Reports**

**10.a Police** – Setting up of a Community Speed Watch group was discussed.

**Action – Clerk – Contact PCSO to review procedure.**

**10.b HM Prison Dovegate** – Cllrs Mann & Husey meeting new Director 26<sup>th</sup> October.

**10.c Flooding Committee** – Nothing to report.

**10. d Councillor Questions**

**11. General**

**11.a Chairman’s – Councillors’ Reports**

- Land at Marchington Woodlands – Ongoing
- Marchington Woodlands Village Hall – Nothing to report.
- Storage of Archive – Boxes will be gradually passed to Clerk and Cllr Nixon to look through them.

**Action – Clerk - Contact Cllr Nixon**

- Silver Lane Playground Grants Update – Cllr Hayhurst - Tesco changed the date for the vote to end of October and November. Updated quotes are being obtained so that grant application can go forward.

**Action – Cllr Hayhurst – Forward new dates to all Cllrs.**

**Action – Clerk- Contact shop & School to advertise dates of vote and ask for help to publicise.**

**11.b Clerk’s Report**

- Best Kept Village Feedback – Clerk read out feedback from Best Kept Village Judges.  
**Action – Clerk – Forward results to Cllr Morgan**
- Travellers Update – Travellers left site 25<sup>th</sup> September. Site has been cleared by Evans. Western Power – will come and remove remains of transformer in early November.  
**Action - Clerk – Write letter of Thanks to Evans for the clean-up and ask about security of site. Give Cllr Chubb litter picking equipment. Take photos of barriers and bollards at Silver Lane Playing Field entrances to keep as a record.**
- VAT reclaim submitted.
- 10<sup>th</sup> Edition of Arnold Baker Local Council Administration received.

**11. c New items for discussion**

**11. d Correspondence**

Letter from Fisher German – Previously circulated and discussed under item 6.e  
Road Closure report received for Jacks Lane for drain clearing.

**11. e Councillor Questions**

**12. Any Other Business**

- Cllr Husey asked about the protocol for the presentation of precept requests. Clerk explained once applications had been received Clerk would contact groups with details on what will happen.
- Cllr Chubb asked if a footpath from Jacks Lane to Forestside had ever been looked at in the past. Cllr Nixon reported that this had been costed previously and due to the amount needed ESBC would not take on the project.
- Cllr Ford raised the issue of the accidents on Marchington Cliff; Residents are keeping records of any accidents that occur.
- Cllr Morgan – No parking sign at end of Silver Lane,  
**Action - Clerk to contact Highways – put temporary sign up in interim**  
Cllr Morgan – On behalf of the Garden Guild asked for a budget of £50 to for plants/bulbs for the planters around the Village. All Cllrs agreed  
Proposed – Cllr Nixon, Seconded – Cllr Hayhurst
- Cllr Nixon – Asked about progress on 3 quotes for Grounds Maintenance Contract. Clerk explained she had asked for advice re who to contact. Quotes will be required for next year's budget.

There being no further business the meeting was closed at 9.30pm

Date of next meeting

Tuesday 8<sup>th</sup> November 2016 – 7.30pm – Marchington Village Hall – John Ellwood Lounge.

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