

MARCHINGTON PARISH COUNCIL

MINUTES OF MEETING

Held on: Tuesday 8th March 2011 at 7.30p.m.
 At: Marchington Village Hall

Present: Chairman Mrs J Prince
 Cllrs P. Frampton, B. Darby, R. Parkes and G. Whitehead
 Parish Clerk Mrs L Hoptroff
 Mr and Mrs M. Robinson
 Mr C. Leedham

ACTION

1.	<u>APOLOGIES:</u> Cllrs. P. Weedon, P. Nixon, N. Andrew and Mrs J. Crowe.	
2.	<u>MINUTES OF MEETING 8th February 2011:</u> Minutes accepted. Proposed: Cllr. Parkes. Seconded Cllr. Darby	
3.	<u>MATTERS ARISING FROM LAST MEETING:</u>	
3.1	<u>Playgrounds:</u>	
a)	<i>Silver Lane, Marchington:</i> No inspection report was received for March. Cllr Frampton to submit.	PF
b)	<i>David Share Memorial Playground, Forestside:</i> Cllr. Whitehead submitted inspection report for February. No inspection report was received for March. Clerk to remind Cllr. Nixon to submit report for March. Clerk reported the quotation for the notice board had been sent to Cllr. Hardwick.	LH/PN
c)	<i>Green Lane:</i> Chairman reported that WASP money had been received from ESBC for the fruit trees to be planted at the community orchard on 18 th March, 2011 at 10a.m. Cllrs Hardwick and Prince who were also donating trees would undertake the planting.	JP
3.2	<u>SCC, Highway Matters:</u>	
a)	<i>Houndhill:</i> As below.	
b)	<i>Section 106 Funding:</i> The Chairman read the email's received from Highways outlining what was/was not feasible to reduce speed at the Houndhill entrance to the village. The Chairman included Mr Leedham in the discussion as a resident of Houndhill. Following the discussion it was agreed the Clerk would contact Highways to see if painted lines/rumble strips could be put on the road to warn oncoming traffic to slow down. Cllr. Darby had received a complaint from a resident about the proposed chicane at Houndhill/Silverlane. This was also discussed.	LH
c)	<i>Neighbourhood Highway Teams:</i> It was agreed that the damage to verges in Jacks Lane, Windmill Drive be diarised until later in the year as the Neighbourhood Highway Teams were concentrating on potholes caused by the severe winter.	
d)	<i>Street Lighting – Jacks Lane:</i> Following the response from Cllr Fraser it was agreed this matter could not be taken any further and should be taken off the minutes.	
e)	<i>Trees in Corsham Place – Forestside:</i> Following no response from the resident in Forestside it was agreed to have a final attempt to see if ESBC would replace the tree that had been removed. Clerk to contact ESBC.	LH
3.3	<u>P.C. Boulter/Police Surgery:</u> The Police Surgery had taken place but no feedback has been given by the Police. Clerk to contact PCSO Barrington/PC Boulter. The clerk reported that the application for a grant made on our behalf for football nets and goal posts by the Police had been accepted. The nets were to be delivered to Clerk ready to be fitted at Forestside.	LH
3.4	<u>Forestside – Barrack Block Site - Airsoft:</u> It was agreed to remove this item from the minutes for the current time and reinstate if it was resuscitated.	
3.5	<u>Prison Liaison Meeting:</u> The next meeting is due on 31 st March at 18.00 hours in the outside meeting room with the new governor Mr Ray Duckworth. Cllrs. Whitehead and	

<p>3.6</p> <p>3.7</p> <p>3.8</p> <p>3.9</p> <p>3.10</p> <p>3.11</p> <p>3.12</p> <p>3.13</p> <p>3.14</p>	<p>Nixon to attend.</p> <p>Web-site: The Chairman gave a detailed report of her meeting with Eric Roy the proposed web-site developer. Proposal for the outline of the site would include:</p> <ul style="list-style-type: none"> • 11 main pages, • Welcome entry point. • Parish Council main page • Village Hall pages. • Noticeboard. • Map of parish marked by flag information points. • Local history page., • Enquiry Form • Links to Other Society's, Churches etc. <p>The domain name of www.marchington.info was agreed. The costs were discussed and agreed also the possibility of a grant via Cllr. Hardwick. Proposed Cllr. Whitehead Secoded Cllr. Frampton.</p> <p>A discussion arose around suggestions of other items that could be put on the web-site such as "walks around the village", the parish magazine and advertisements. All of which were reject at this point in time. It was suggested that Cllrs could have business cards, pens, key fobs etc. with the domain name imprinted for publicity purposes.</p> <p>Chairman Prince suggested that she continue with the Web-site Project as an ex-officio after the election in May when she would be standing down from the Parish Council. This was agreed.</p> <p>SSE (Scottish and Southern Energy) Wind Farm Project for Bagot's Park: The Chairman reported that a possible date of 31st March 2011 at 6pm had been proposed but had not yet been confirmed for the Committee Meeting.</p> <p>Smallwood Culvert Replacement B5017 at Netherlands Green: The works have now been completed it was agreed to take this off the minutes.</p> <p>Parish Council Land Registry: The clerk had managed to find at the Staffordshire Records Office information that hopefully would be enough to register the land with the Land Registry. This information had been passed to the Solicitor. It was agreed to take this item off the minutes.</p> <p>Bus Service/Shelter: The seat had been ordered and was due to be installed in the next week or so.</p> <p>Barrack Block Site, Forestside: Evans of Leeds/E-ON: The Chairman reported on correspondence with Evans of Leeds following the last meeting. The Parish Council comments had also been sent to the Planning Officer. A sewer plan had also been obtained and sent to the Planning Officer. Mr Robinson reported on the meeting that had taken place between the residents, the Planning Officer and Cllr. Frampton on March 5th 2011. This was discussed in detail. Mr Robinson agreed to email the Parish Council the news brief from the meeting that was distributed to residents. The Chairman informed the meeting that the clerk was still pursuing the ownership of the footpaths/garage areas and would report at the next meeting. The Planning Application was likely to go to Committee on 21st March, but this has not been confirmed.</p> <p>Staffordshire County Council, Highways: conditions of roads in Marchington Woodlands: It was agreed to remove this item from the minutes. All potholes would be reported to Highways.</p> <p>Marchington Industrial Estate: The Chairman informed the meeting that the light pollution had now been reported to ESBC. The Clerk was asked to contact Ian Harris again.</p> <p>Smart Water: This had been put in the Parish Magazine. The clerk reported she had received one enquiry to date.</p>	<p>LH</p> <p>JP</p> <p>LH</p>
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<p>4.</p> <p>4.1</p> <p>4.2</p> <p>4.3</p>	<p>PLANNING:</p> <p>Decision Notices Received:</p> <p>P/2010/01497/CEH Internal and external alterations to facilitate the conversion of barns to form three dwellings, including the erection of a single storey extension and installation of new doors and windows and internal partition walls (Amended Scheme at Yew Tree Farm, High Street, Marchington ST14 8LD. Granted</p> <p>P/2010/01498/CEH Conversion of barns to form three dwellings, including the erection of a single storey extension (Amended Scheme) at Yew Tree Farm, High Street, Marchington ST14 8LD. Permitted</p> <p>P/2011/00049/JPM Retention of an agricultural building for the storage of machinery and fodder Oaklands, Scounslo Green, Willslock, St14 8RD Permitted</p> <p>Other Correspondence/Matters: Planning Applications Committee Meeting Agenda 28th February 2011 and update sheets.</p> <p>Planning Applications Received: None</p>	<p>LH</p>																						
<p>5.</p> <p>5.1</p> <p>5.2</p> <p>5.3</p>	<p>CORRESPONDENCE:</p> <p>HMP Dovegate – Invitation to attend 10th Birthday Celebrations</p> <p>ESBC – Renewal of Empty Litter Bins in Marchington from April 2011 – Clerk to clarify positions.</p> <p>SPCA – Newsletter – March – Distributed to Cllrs.</p>	<p>LH</p>																						
<p>6.</p>	<p>PAYMENT OF ACCOUNTS:</p> <p>Monies received:</p> <table border="0"> <tr> <td>WASP Contribution (Trees in Community Orchard)</td> <td style="text-align: right;">250.00</td> </tr> <tr> <td>TOTAL RECEIPTS</td> <td style="text-align: right;">£250.00</td> </tr> </table> <p>Invoices/Money Paid Out:</p> <table border="0"> <tr> <td>ESBC – Empty Litter Bins 01/01/2011 to 31/01/2011</td> <td style="text-align: right;">£38.04</td> </tr> <tr> <td>Handyman Salary and Expenses</td> <td style="text-align: right;">£71.20</td> </tr> <tr> <td>Clerk - Linda Hoptroff – Salary and Expenses</td> <td style="text-align: right;">£457.78</td> </tr> <tr> <td>Bloomin' Gardens (Trees in Community Orchard)</td> <td style="text-align: right;">£300.00</td> </tr> <tr> <td>Sally Andrew – Photocopying for BKV Map</td> <td style="text-align: right;">£4.15</td> </tr> <tr> <td>Staffordshire Parish Councils' Association (VAT CD)</td> <td style="text-align: right;">£10.00</td> </tr> <tr> <td>E A Roy – Deposit for Web-Site Design</td> <td style="text-align: right;">£200.00</td> </tr> <tr> <td>Entry Fee for Best Kept Village Competition</td> <td style="text-align: right;">£16.85</td> </tr> <tr> <td>TOTAL PAYMENTS</td> <td style="text-align: right;">£1098.02</td> </tr> </table> <p>Proposed: Cllr. Whitehead Seconded: Cllr Parkes</p>	WASP Contribution (Trees in Community Orchard)	250.00	TOTAL RECEIPTS	£250.00	ESBC – Empty Litter Bins 01/01/2011 to 31/01/2011	£38.04	Handyman Salary and Expenses	£71.20	Clerk - Linda Hoptroff – Salary and Expenses	£457.78	Bloomin' Gardens (Trees in Community Orchard)	£300.00	Sally Andrew – Photocopying for BKV Map	£4.15	Staffordshire Parish Councils' Association (VAT CD)	£10.00	E A Roy – Deposit for Web-Site Design	£200.00	Entry Fee for Best Kept Village Competition	£16.85	TOTAL PAYMENTS	£1098.02	<p>March 2011</p>
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<p>7.</p> <p>7.1</p> <p>7.2</p> <p>7.3</p> <p>7.4</p>	<p>NEW BUSINESS:</p> <p>Best Kept Village Competition – The clerk reported that the entry form for the Best Kept Village Competition is now ready to send and letters had been sent to the School and Village Organisations. Cllr. Whitehead suggested that the damage to the verges be added to the list of eyesores beyond the control of the village.</p> <p>R3409 Brookhouse Farm Retaining Wall – The chairman reported damage/problems had been reported to Highways at the Brookhouse Farm Retaining Wall. This has meant the traffic lights at Smallwood Manor had been moved further along. The Chairman informed the meeting of the emails received from Highways which would mean the road would have to be closed again and the effect this would have on the roads in Marchington Woodlands.</p> <p>Local Elections – 5 May 2011 – The Chairman distributed the Parish Nomination Packs to Cllrs. and outlined the procedure. The clerk was asked to post packs to Cllrs. who were not in attendance at the meeting. Notices would be put on the boards and in the parish magazine.</p> <p>Employment Status of Clerks – The chairman reported that HMRC had stated that Clerks could no longer be paid on a self-employment basis. Following correspondence with SPCA and other Clerks it was decided that the Parish Council would register as an employer with the HMRC. The Clerk to action.</p>	<p>LH</p>																						

7.5	<u>Gritbins in Forestside and Moisty Lane</u> - Cllr. Frampton asked if the clerk could chase up the installation of Gritbins in Forestside and Moisty Lane.	
7.6	<u>Hedge near to the Bus Stop</u> : Cllr. Parkes asked the clerk to contact the owner of the hedge near the bus stop to ask them to cut it as it was quite overgrown.	LH

There being no further business the meeting was closed at 9.15.p.m.
 Marchington Parish Council's next meeting is planned for 12th April 2011 at **Marchington Woodlands Village Hall** at 7.30 p.m. (Please check the agenda in case there are any alterations to these details.)

SIGNED.....

DATED.....