

Marchington & Marchington Woodlands Parish Council

Minutes of Meeting

Tuesday 9th August at Marchington Woodlands Village Hall

Present: Chairman – Cllr Ian Morgan
Cllrs. Paul Nixon, Darron Hayes, Brian Darby, Julia Hayhurst, Richard Ford, Reg Husey, John Chubb
Parish Clerk - Mrs C Thompson
Ward Cllr Stephen Smith
Mr C Keble – Neighbourhood Plan Consultant , Mr M Marrison - MDAG

1. **Apologies for Absence** – Cllr Mann
2. **Declarations of Interests and Dispensations** – Cllr Morgan expressed an interest in the Planning Application for River Hayes, Moisty Lane
3. **Public Participation** - Mr C Keble – Neighbourhood Plan Consultant
4. **Minutes of Previous Meeting**
Approval of minutes for Parish Council meeting held on 12th July 2016 - Previously Circulated
Proposed –Cllr Nixon, Seconded –Cllr Darby
5. **Matters of Report/Discussion of Public Participation.**
6. **Planning**
 - 6.a **Planning Applications Received**
P/2016/00770 – River Hayes, Moisty Lane, Marchington
Erection of a two storey side and single storey rear extension and front porch.
Council wish to make no comment
 6. b **Planning Applications Decisions**
P/2016/00770 – 17, Moisty Lane, Marchington - Erection of a single storey front extension
APPROVED
P/2016/00851- Yew Tree House, High Street, Marchington - Felling of 1 Horse Chestnut tree and 1 Maple Horse Chestnut Tree
REFUSED
Action - Clerk to contact Angela Wakefield for legal stance in case of accident now Tree Preservation Orders are in place.
P/2016/000654 – Riddings Farm, Moisty Lane, Marchington
Prior approval for the conversion of an agricultural building to form a dwelling.
APPROVED
P/2016/00755 – Newlands Farm, Gorsty Hill, Marchington Woodlands
Re-construction of collapsed section of building to include addition of two new windows and patio door.
APPROVED
P/2016/00770 - 17, Moisty Lane – Marchington
Erection of a single Storey Front Extension
APPROVED
P/2016/00800 – Newlands Cottage, Stubby Lane, Marchington
Erection of a first floor side extension, erection of a pitched roof over existing flat roof to the Side elevation and erection of a detached double garage with studio above.
APPROVED
 6. c **Planning Appeals Received**
None

Appeal Decision Notices Received:

Frostfields – Silver Lane - Decision Notice

Appeal Dismissed – Erection of Timber Clad Garages

Appeal Allowed – Change of land use from green field to domestic garden.

6. d Neighbourhood Plan

Mr Clive Keble – Neighbourhood plan consultant addressed the meeting

Notice of referendum has been received. 15th September is the date of the referendum.

This will be the end of a complex process which has produced a set of policies will help the council make informed decisions. If made the Neighbourhood plan policies will stand at the same level as the local plan meaning that ESBC, landowners and developers as well as the Parish Council will have to adhere to the policies when making decisions on planning within the Parish

If passed the plan will come into force around 3 to 4 weeks after the referendum.

Copies of the plan are available to view at both Village Halls and the Village Shop.

Cllr Morgan thanked Mr Keble on behalf of the Parish Council for all his work in getting the plan to this stage.

Action – Clerk – Newsletter to printers ASAP to be delivered to all homes week commencing 15th

August. A5 flyer drop in early September to all homes reminding people to please come out and vote. Website to be updated immediately with Notice of referendum and referendum copy of plan.

MDAG to circulate electronic version of newsletter and flyer.

6. e Councillor Questions – None

7. Finance and Administration

7. a Precept – New Cover sheet for applications and advert were approved by all Cllrs

Action – Clerk – Send Advert to be included in September magazine, Upload all information to website.

7. b Report on Payments to be made – Appendix A

Proposed –Cllr Darby, Seconded –Cllr Hayhurst

7. c Councillor Questions – At the June meeting Cllr Husey requested that quarterly management accounts be circulated to all councillors. This was discussed the current spread sheet used answered Cllr Husey's questions and is available for all Cllrs to view at any time

8. Properties and Grounds

8. a Silver Lane Playground Report – Cllr Morgan

Vandalism has resulted in the side gate being damaged beyond repair. Gate has been removed.

After visit from Insurance broker a check of the parking area to be included on monthly checklist.

Action – Cllr Morgan – To help Mr Henry Hall source a temporary gate. Cllr Morgan to get costings for a stronger (metal) fence and gates

8. b Forestside Playground & Football Pitch Report

Actions – Clerk to give list of repairs needed to Mr Henry Hall

8.c Green Lane Community Orchard

Land still needs making good after loose cattle in June.

Action – Cllr Chubb to speak to farmer

8.d Village Hall - Cllr Morgan

Insulation is being installed during August, both cavity wall and in the roof spaces above the stage and main hall. To allow this to happen MADS are removing all props and costumes from the roof space. Unfortunately this process has highlighted some structural problems with the roof.

Two builders / engineers have suggested no more than one person at a time should go up into the loft space in the village hall. Cllr Smith suggested we get a structural engineer to advise what work should be carried out and a risk assessment undertaken.

Action – Clerk – Contact Village Hall Committee as a matter of urgency requesting that before anyone else enters the roof space a qualified structural engineer is engaged to report on the safety of the roof and a risk assessment is undertaken. Also to request they check the insurance policy in regards to the using the hall while this problem is ongoing.

8.e Marchington Cricket Club – Cllr Morgan reported to the meeting.

Tree Damage - Created a crack and some damage to the foundations, now need professional help to remove the tree. Expected cost £300.

Toilets – Ladies toilets need replacing Cllr Morgan requested that the council pay to replace the sanitary ware. Expected cost £320. Cllrs unanimously voted to allow a £500 budget for these works.

Proposed Nixon – Seconded Husey

Action - Cllr Morgan to get 2 quotes for both items.

8.f Councillor Questions

9. Highways & General Purpose

9.a Staffordshire County Council/ Neighbourhood Highway Team Matters –

9.b Highways -

9.c **Footpaths** – Sign post footpath 40 now being treated as urgent as reported as a hazard by resident

9.d **ESBC** – No matters arising

9.e **Enforcement** - Church Lane Hedge – Hedge has been clipped but still needs further work to reduce so that the highway is clear.

Action – Clerk – To write to resident raising our concerns again, Cllr Smith to raise with Cllr Atkins

9.f Councillor Questions

10. Other Organisations – Updates and Reports

10.a **Police** – Grey van in Windmill Drive reported to 101

10.b **HM Prison Dovegate** -

10.c **Flooding Committee** – Ward Cllr Smith updated the meeting. He has a meetings with Mr Tony Heappey and Severn Trent planned for the near future and will report back

10. d Councillor Questions

11. General

11.a Chairman’s – Councillors’ Reports

- Land at Marchington Woodlands – Ongoing
- Forestside Footpaths – Cllr Chubb updated that he had received a quote for a basic repairs to path leading to play area. Repairing one path would make the Parish Council responsible for all the paths within Forestside After a discussion it was unfortunately decided that Parish Council has at the moment exhausted all options in regards to this matter.
- Marchington Woodlands Village Hall - SLCC response discussed
Action - The Parish Councils Policy with immediate effect is to only re - claim VAT on items that the Parish Council purchase for use in buildings that are in the Parish Councils ownership. This decision has been reiterated following a query from the Woodlands Village Hall Committee and subsequent advice from the SLCC confirmed that our policy was correct and we couldn't re-claim VAT from premises we do not own.
- Marchington Solar Farm – Deed Of benefit
Action Cllrs – to forward any final suggestions to Clerk. Clerk will then produce a final list from which all councillors will use to choose their top 5 and bring their choices to the next meeting where a decision will be made.
- Best Kept Village – Update – Cllr Morgan – Marchington awarded Highly Commended awaiting judges' comments.

11.b Clerk’s Report

- Flashing Speed Sign – Church Lane – Email requesting an update has been sent to Richard Rayson
- Noticeboards for Forestside –Ongoing
- Clerk reported that a small article will appear in Clerk Magazine re Neighbourhood Plan
- Eric Roy – Increase in costs between £30 & £50 per annum was agreed
Proposed – Nixon, Seconded – Darby
- Wren Park water on road – letter sent
- Sharp bend signs – requested

11. c New items for discussion

None received

11. d Correspondence

- Came and Company – Broker met with Clerk and Cllr Hayes,
Action – Clerk – produce a report of main points of policy, 3 quotes from Aviva, Ecclesiastical and Hiscox requested form broker

- Request to use Silver Lane playing field – Fran Harris – Cllrs Agreed to request
- **Action – Clerk – Respond to Miss Harris.**
- Richard Norgrave – Email – informing council Application to demolish 2 units on industrial estate will be forthcoming.

11. e Councillor Questions

12. Any Other Business

Cllr Smith – Unemployment briefing, East Staffs decrease in the last few months.
Clerk on Holiday from Friday 12th August – Sunday 28th August

There being no further business the meeting was closed at 10pm

**Marchington Parish Councils next meeting will be
Tuesday 13th September 2016 –Marchington Village Hall – 7.30pm**

Agenda Item 7b - Payment of Accounts

Date	Monies received:	
01-Jul	Interest	£14.91
TOTAL OF RECEIPTS		£14.91

Date	Invoices/Money to be paid out:	
26-Jul	PB Enterprises - Forestside Areas	£180.00
08-May	Bloomin Gardens	£457.77
03-Aug	Lawn mower Spares - Hire of mower for cricket club	£48.00
09-Aug	Catherine Thompson Clerk Salary	£423.80
	Catherine Thompson Expenses & Mileage	£86.56
09-Aug	Henry Hall Grounds Maintenance	£224.65
09-Aug	Clerk Tax	£1.40
09-Aug	Ian Morgan - Petrol for Mower reimbursement	£19.32
		£1,441.50

Amount available in bank before deducting the above expenditures

£1,001.01

As at 31st July 2016

£37,598.75

Proposed – Cllr Husey

Seconded – Cllr Hayhurst