

Marchington Parish Council

Minutes of Meeting

Tuesday 14th June at Marchington Village Hall

Present: Chairman - Cllr. Andrew Mann
Cllrs. Reg. Husey, Paul Nixon, Ian Morgan, Darron Hayes, John Chubb, Julia Hayhurst
Parish Clerk - Mrs C Thompson
2 members of the public

1. **Apologies for Absence** - Cllr Darby, Cllr Ford, Ward Cllr Stephen Smith.

2. **Declarations of Interests and Dispensations** – None were expressed.

3. **Public Participation**

4. **Minutes of Previous Meeting**

Approval of minutes for Parish Council meeting held on 10th May 2016 - Previously Circulated

Proposed –Cllr Nixon, Seconded –Cllr Hayhurst

Approval of minutes of Annual Parish Meeting held on 10th May 2016 – Previously Circulated

Proposed – Cllr Husey, Seconded – Cllr Hayhurst

5. **Matters of Report/Discussion of Public Participation.**

6. **Planning**

6.a **Planning Applications Received**

P/2016/00575 – Brookhouse Farm, Brookhouse Court, Marchington - Erection of a single storey link extension and conversion of existing outbuildings to form additional living accommodation

Action – Clerk - The Parish Council wishes to make no comment

P/2016/000654 – Riddings Farm, Moisty Lane, Marchington - Prior approval for the conversion of an agricultural building to form a dwelling.

Action – Clerk - The Parish Council wishes to make no comment

P/2016/00755 – Newlands Farm, Gorsty Hill, and Marchington Woodlands - Re-construction of collapsed section of building to include addition of two new windows and Patio door.

Action – Clerk - The Parish Council wishes to make no comment

P/2016/00800 – Newlands Cottage, Stubby Lane, Marchington - Erection of a first floor side extension, erection of a pitched roof over existing flat roof to the Side elevation and erection of a detached double garage with studio above,

Action – Clerk - The Parish Council wishes to make no comment

6. b **Planning Applications Decisions**

P/2015/01077 13 Arborfield Road, Marchington, Staffordshire, ST14 8LS

Erection of a two storey rear extension (Non-Material Amendment relating to P/2015/01077 - alterations to the rear elevation by the installation of patio door and window) **APPROVED**

P/2016/00358 – Springfield, Stubby Lane, Marchington, Staffordshire, ST14 8LS

Construction of a new vehicular access. **APPROVED**

P/2016/00204 - Solar Farm, Moisty Lane

Application under Section 73 of the Town and Country Planning Act 1990 for a Minor Material Amendment for the construction of a 5.1MW Solar Farm with ancillary development including solar panels and frames, inverter cabins, switchgear enclosure and metering point and security fencing without complying with Condition 2 of planning permission P/2014/00825 dated 15/10/2014 by way of final designs and details for the equipment, Land South of Moisty Lane, **APPROVED**

- 6. c Planning Appeals Received**
P/2015/01719 – Frostfields – Silver Lane – Marchington
 Appeal against the refusal of planning permission for the change of use of land to domestic garden and erection of three detached buildings for garaging/general purpose storage buildings.
- 6. d Neighbourhood Plan**
 20th June is due date for plan to be returned from independent examiner. Once we know if any amendments are required we can move forward with the process.
- 6. e Councillor Questions – None**
- 7. Finance and Administration**
- 7. a Precept – All precept cheques have been received and acknowledge.**
- 7. b Report on Payments to be made – Appendix A**
- 7. c Councillor Questions – Cllr Husey requested that quarterly management accounts be circulated to all councillors.**
Actions – Clerk and Cllr Hayes to review at next 3 month financial check.
- 8. Properties and Grounds**
- 8. a Silver Lane Playground Report - Cllr Hayhurst reported to the meeting.**
 Repairs completed after recent vandalism. Dog Pooh bin needs repairing. A Groundwork grant has been applied through the Tesco Bag Levy scheme. Cllr Hayhurst and Clerk to talk to parents and children at St Peters School before the end of term. Cllr Morgan suggested that funding may be available through Sport England. There may also be donations available from Asda and Waitrose.
Actions – Clerk speak to Henry Hall re repairs, Clerk and Cllr Hayhurst to investigate funding opportunities.
- 8. b Forestside Playground & Football Pitch Report – Cllr Morgan reported to the meeting. The area in good condition but coping stones are still loose.**
Actions – Clerk to speak to Henry Hall re repairs and to PB Enterprises to see if they can collect grass after mowing.
- 8.c Green Lane Community Orchard**
 A resident has reported that some of the donated trees have been damaged by the grounds maintenance team.
Actions- Clerk – to contact Bloomin’ Garden and arrange to meet on site.
- 8.d Village Hall - Cllr Mann reported to the meeting.**
 Double glazed windows have now been fitted in the John Ellwood Lounge along with a new door in the kitchen area. Research is ongoing into how the hall can be better insulated, especially in the John Ellwood Lounge. The central heating system will be enlarged to include the lounge this work is scheduled for August. The Village Hall Committee expressed the wish to extend the lounge by enclosing the porch area and moving the fire escape door. The extension will need planning permission, the Village Hall Committee have asked the Parish Council to apply for planning on their behalf once the plans have been approved.
 The committee have purchased 9 new tables recently and thanked the Parish Council for their support.
- 8.e Marchington Cricket Club – Cllr Morgan reported to the meeting.**
 Uttoxeter Cricket Club has received the draft lease for their approval. Uttoxeter Cricket Club have also taken over the cutting of the square and have purchased own equipment to do this. The original gang mowers are nearly repaired and hopefully we can move forward to use these soon. A request from St Peters Church has been received to use the pavilion for a social event in the autumn. All councillors agreed to allow this and future events to go ahead. A pricing structure for the hire of the building will be agreed in the future.
Actions – Clerk - Check the insurance for external events & machinery.
- 8.f Councillor Questions**

9. Highways & General Purpose

9.a **Staffordshire County Council/ Neighbourhood Highway Team Matters –**

P Cllrs asked when Highways team are due as the state of the parish's roads and verges are causing concern.

Action – Clerk - Contact SCC to find out when Highways team are due to visit.

9.b **Highways -**

• **Green Lane Residents Complaint**

Cllr Mann had met with a resident of Green Lane about the current state of the road. It was agreed that this needs to be addressed as a matter of urgency as the road surface is deteriorating rapidly. The road is also being eroded near the brook and a water pipe is now visible.

Actions - Clerk - check ownership of the road.

Post meeting note road is adopted by SCC – Clerk to Contact SCC - Richard Rayson.

• **Light on Hall Lane**

Has been installed and is working. Temporary light will be removed in the near future

9.c **Footpaths – Sign post footpath 40 and stile repair footpath 51.**

Action – All Cllrs – Please inform clerk if repairs have not been made.

9.d **ESBC – No matters arising**

9.e **Enforcement**

Church Lane Hedge - The complaint re the overgrown hedge on The Square, Church Lane junction has been forwarded to enforcement at Staffordshire County Council. The hedge will be assessed and if deemed dangerous then SCC will work with householder to rectify the problem.

Actions – Clerk to get an update from SCC for next meeting

9.f **Councillor Questions**

10. **Other Organisations – Updates and Reports**

10.a **Police – Criminal damage at Silver Lane reported on Saturday 28th May**

10.b **HM Prison Dovegate – 16th June Liaison meeting @6pm. Cllrs Hayes and Chubb will attend.**

10.c **Flooding Committee – Cllr Mann to report including review of 24th May site meeting which was held with a number of residents and representatives from Staffordshire County Council, The Environment Agency & Mott McDonald.**

The retaining dam at Fariford found to be no longer feasible as would have to be over 8m high and 200m long. Favoured plan is to build a small bund at the Church Lane Bridge to help keep water off the road. This would be combined with work on Church Lane so the road could become a culvert if needed. SCC and EA to undertake works to clear drains and ditches to get them to a level where the landowner will then take over responsibility. This work will hopefully be completed this year.

As a larger scheme is no longer planned the preferred plan is to protect individual properties that could be affected, 24 properties have been highlighted.

SCC & EA are very keen to work with the village about closing the roads at times of flooding. Possibility of installing gates at strategic points to do this

Actions - Clerk to Contact EA about other villages that have road closure facilities in place. Details of previous flood committee meeting re Flood Warden to be sought from Mr Heapey.

10. d **Councillor Questions**

11. **General**

11.a **Chairman's – Councillors' Reports**

• Land at Marchington Woodlands – Ongoing

• Marchington Woodlands Village Hall.

Actions – Clerk - Contact Marchington Woodlands Village Hall Chairman to ask if they would like to be represented on the Parish Council.

- Letter to Grant Thornton – has been sent to the auditors for review
Actions – Clerk - to send copies to Cllrs
- Annaliese Davey Memorial – The Memorial is now in place, letter of thanks has been sent to RANCO for the donation of the stone.
Actions – Cllr Mann – RANCO quarry to be thanked in the Parish Magazine.
- Forestside Footpath – Cllr Chubb reported that he has a company visiting the site on June 16th to give a quote for the repair of the footpaths.
Actions – Clerk - to give MA Nicholls number to Cllr Chubb for a secondary quote.
- Joint Meeting Review – Cllr Hayhurst reported back from the 19th May meeting.
Superfast Broadband – Paul Chapman – Superfast Broadband Project Officer for Staffordshire County Council reported that Marchington Woodlands is now connected to the SFBB box in Uttoxeter. Satellite broadband could be available.
Highways – Specific process was reported to get speed limits reduced, and involves a Legal Order with a statutory procedure. Community inclusion & support must be proved and 6 months’ worth of data would be needed including traffic levels and speeds at different times of day before legal order could be put in place.
Actions – Clerk - to request “Setting Local Speed Limits” leaflet

11.b Clerk’s Report

- Flashing Speed Sign – Church Lane – Clerk and Cllr Mann spoke to Richard Rayson at flooding meeting
Actions – Clerk to speak to Richard Rayson about timescale for sign to be fitted.
- Noticeboards for Forestside – Initial quotes for 2 notice boards have been received.
Actions - Cllr Mann - to send clerk Chris Tranters details for a second quote.
- Storage of Archive – Cllr Hayhurst will bring boxes to Cllr Nixon when possible. Boxes to be sorted in line with guidelines from NALC.
- Marchington Solar Farm – Community Benefit
Actions – Clerk to contact company again to find out when benefit is due to be paid.

11. c New items for discussion

- A50 Overnight Closures
Current closures are for scheduled barrier repair works.
A522 – to be built first and should have no effect on A50 traffic at present.
Actions – Clerk - to speak to Stephen Smith re joint meeting about closures
- Criminal Damage at Silver Lane Playing Field - Cllr Mann reported to the meeting about the damage that occurred on the 28th May. It was reported to the police by a resident of Silver Lane.
PCSO Hadfield responded to the call and had a number of suggestions on how we could limit further instances of vandalism, moving tables from under trees, trimming trees after nesting season and the installation of cameras. Cllrs discussed the options and decided to review again if the problem persisted.
Bag Lane Sign has been damaged over the weekend
Actions - Clerk - to contact resident who saw the individuals at the Bag Lane sign for full details of what happened and report to the police
- Grounds Maintenance Contracts – Current contracts run until November.
Actions - Clerk – to get quotes from other providers for review at end of year.
- **National Salary Award for Parish Clerks**
All Cllrs agreed Clerk should have the 1% pay rise backdated to April and that her probationary period is now complete.
- Marchington Cliff – Road Accidents
Actions – Clerk to take forward concerns to PCSO Hadfield

11. d Correspondence

- Eric Roy – Renewal of Web hosting agreement. Proposed – Nixon, Seconded –Morgan
Actions – Clerk - Review web hosting arrangements for next year, working towards standalone Parish Council website.
- Play area Annual Inspection – All Cllrs agreed that this should go ahead as soon as possible at cost of £125.
- Centenary Fields - offering protection for green spaces within the Parish in commemoration of World War 1.
Actions – Clerk - email for further information as to whether areas within the parish qualify.
- Public Space Protection Order – All Cllrs agreed to changes from ESBC in regards to the three play areas already protected by Dog Control Orders

11. e Councillor Questions

12. Any Other Business

- Cllr Husey asked whether the street lights in the village could be dimmed overnight
Actions – Clerk to see if it is possible and circulate findings
- Feedback from Chairman Skills Course. Cllr Mann reported back that the course was very useful.
- Cllr Hayes asked if we could get the” No through road” sign to be reinstated Woodruffes Cliff Farm.
Actions – Clerk- to contact SCC and see if possible
- Cllr Morgan reminded that the Silver Lane field will be used both days for Car parking for the village festival 25/26th June. The Car Park will be manned both days.
- Cllr Nixon raised that all notices need to be checked that all contact details are correct.
Actions – Clerk – To check all notice boards.

**13. There being no further business the meeting was closed at 10.10pm
Marchington parish Councils next meeting will be Tuesday 12th July 2016 – John Ellwood Lounge –
Marchington Village Hall – 7.30pm**

Signed

Dated

Appendix A – Payment of Accounts – 14th June 2016

Date	Monies received:	
03-May	Interest	£12.92
06-May	Grant for Neighbourhood plan from Groundworks UK	£1,000.00
06-Jun	Vat Reimbursement	£1,216.72
TOTAL OF RECEIPTS		£2,229.64

Date	Invoices/Money to be paid out:		Cheque No.
31-May	PB Enterprises - Forestside Areas	£180.00	1951
28-May	Bloomin Gardens	£457.77	1952
12-May	Eric Roy - Annual Website	£130.00	1953
20-May	Lawn mower Spares - Hire of mower for cricket club	£48.00	1954
21-May	South Staffs Water - Cricket Pavilion	£34.24	1955
14-Jun	Catherine Thompson Clerk Salary & Expenses	£495.42	1956
14-Jun	Henry Hall Grounds Maintenance	£365.04	1957
06-Jun	SPCA - Chairmanship Skills Course	£20.00	1958
06-Jun	Eon - Cricket Club Electricity	£17.22	1959
14-Jun	Clerk Tax	£17.40	1960
14-Jun	Lawn mower Spares - Hire of mower for cricket club	£96.00	1961

£1,861.9

Amount available in bank before deducting the above expenditures

£1,003
£33,985

Current

As at 31st may 2016

Gold Account