

# MARCHINGTON PARISH COUNCIL

## MINUTES OF MEETING

Parish Clerk: Mrs Catherine Thompson

Tel: 07549164641

Email: [marchingtonpc@btinternet.com](mailto:marchingtonpc@btinternet.com)

Web: [www.marchington.info](http://www.marchington.info)

Held on: Tuesday 10<sup>th</sup> May  
At: Marchington Village Hall

Present: Chairman Cllr. Andrew Mann  
Cllrs. Brian Darby, Reg. Husey, Paul Nixon, Ian Morgan, Darron Hayes,  
John Chubb, Julia Hayhurst and Richard Ford  
PCSO – Lucy Hadfield for Part  
Parish Clerk Mrs C Thompson

### ACTION

1.	<b><u>APOLOGIES:</u></b> Cllr Morgan	
2.	<b><u>DISPENSATIONS:</u></b> None were expressed	
3.	<b><u>PUBLIC PARTICIPATION:</u></b>	
4.	<b><u>MINUTES OF MEETING ON 12<sup>th</sup> April 2016:</u></b> Minutes accepted. Proposed: Cllr. Hayhurst    Seconded: Cllr. Husey	
5.	<b><u>MATTERS OF REPORT/DISCUSSION OF PUBLIC PARTICIPATION</u></b> PCSO Hadfield introduced herself to the meeting. She is our new PCSO for the Marchington Area. Contact details to go onto the Notice board and Website.	
6.	<b><u>Planning</u></b>	
6.a	<b><u>Planning Applications Received:</u></b>	
6.a.i	<b><u>P/2016/00478 – 40 Church Lane, Marchington</u></b> Erection of a 2 storey side extension and front canopy roof <b>The Council wish to make No Comment</b>	
6.a.ii	<b><u>P/2016/01077 – 13, Aborfield Road, Marchington</u></b> Erection of a two storey side extension (Non Material Amendment relating to P/2015/01077) alterations to the rear elevation by the installation of Patio door and window. <b>The Council wish to make No Comment</b>	
6.a.iii	<b><u>P/2016/00429 – Dove View, Land South of Moisty Lane, Marchington</u></b> Application for the variation of condition 6 of planning permission P/2014/00825 for the erection of 13 No. pole mounted CCTV Camera. <b>The Council wish to make No Comment</b>	
6.a.iv	<b><u>P/2016 00586 - 11, Woodland Views, Marchington</u></b> Proposed single storey rear extension with pitched roof. Brick walls to match existing. <b>The Council wish to make No Comment</b>	
6.b	<b><u>Decision Notices Received:</u></b>	
6.b.i	<b><u>P/2016/00131 – Riddings Farm, Moisty Lane.</u></b> Prior Approval for conversion of an agricultural building to form a dwelling Withdrawn by Applicant	
6.b.ii	<b><u>P/2016/00262 – 10 Jacks Lane, Marchington</u></b> Construction of pitched roof over existing front dormer window <b>Approved</b>	

**6.c Neighbourhood Planning:**

Cllr. Mann, Chairman of the Steering Group for the Neighbourhood Plan presented to the Cllrs. The Neighbourhood Plan was submitted to ESBC on 30<sup>th</sup> March. Hard Copies are available to view at Village Halls, Marchington Community Shop and the Mobile and Uttoxeter Library until 20<sup>th</sup> May. Our External Examiner Debra McCann has been appointed and she will review the document from the 20<sup>th</sup> May and her work should be completed within 28 days. After the 20<sup>th</sup> June we will know what amendments are required. Potential referendum date early Autumn.

**6d Councillor Questions**

Cllr Chubb queried some of the language used in the last newsletter. It was agreed to stress importance that the Neighbourhood Plan will also be protecting the green spaces within the Forestside Area

**7. Finance and Administration**

**7.a** Precept: First half of payment received into the bank account. Cheques and letters ready to be sent out

**7.b Payments List - May 2016****Monies received:**

Reimbursement of Neighbourhood Plan Costs	£1,500.00
Western Power - Wayleave	£25.70
Interest	£9.94
First Half of precept and HLF Grant	£14,695.40

**Total Receipts**    **£16,231.04**

**Invoices/Money Paid Out:****Cheque No.**

Invoices/Money Paid Out:		Cheque No.
Church Buying group - Tables for Village Hall	£956.14	1934
Reimbursement to Mrs L Hoptroff - Printing Costs	£110.00	1935
Clive Keble Consulting – Neighbourhood Plan	£300.00	1936
PB Enterprises - Forestside Mowing	£180.00	1937
Bloomin Gardens - Grass mowing	£407.48	1938
Marchington Woodlands Village Hall - first half of precept	£1,000.00	1939
St Peters Church Marchington - first half of precept	£1,325.00	1940
Marchington Village Hall - first half of precept	£1,000.00	1941
St Johns Church Marchington Woodlands - first half of precept	£1,000.00	1942
Henry Hall – Maintenance	£293.63	1943
Community Council For Staffordshire renewal	£25.00	1944
SLCC Subscription	£103.00	1945
Clerk Tax –HMRC	£49.60	1946
Catherine Thompson - Clerk Salary	£411.80	1947
Grant to Marchington Woodlands Village Hall	£1,000.00	1949
Reimbursement to Paul Nixon - L Hoptroff Present	£54.00	1948
Reimbursement to Andrew Mann - A Davey Plaque	£35.00	1950
<b>Total Payments</b>	<b>£8,250.65</b>	

**Proposed: Cllr. Darby**

**Seconded: Cllr. Nixon**

<b>7.c</b>	<b>Councillor Questions</b>	
<b>7.c.i</b>	Cllr Hayes asked if the council could help Marchington Woodlands Village Hall with reclaiming the VAT on purchases. As councillors were unsure what help could be given it was agreed that Cllrs Husey and Mann would help the Clerk write to our auditors Grant Thornton for advice.	Clerk Cllrs Mann & Husey Clerk
<b>7.c.ii</b>	Cllr Husey asked that the Payments List be circulated to all Councillors for review before the meeting - Agreed	
<b>8.</b>	<b><u>Properties and Grounds</u></b>	
<b>8.a</b>	<b>Silver Lane, Marchington: Cllr Darby</b> After the meeting Cllr Darby sent in his report Picnic Benches need sanding and re-staining. Damage to fencing requires fixing again. Both gates to the play area need some attention. Clerk to ask Henry Hall to complete the work Cllr Darby spoke to a local landowner who explained that some asbestos sheeting had been dumped onto his land adjacent to the playing field Clerk to investigate removal options	Clerk
<b>8.b</b>	<b>David Share Memorial Playground. Forestside and Football Pitch: Cllr Nixon</b> Residents fencing leaning. Coping Stones need to be fixed – Clerk to ask Henry Hall Cllr Nixon suggested that the Parish Council purchase a new noticeboard for the football pitch area to tidy up the Council Notices. Clerk raised the poor condition of the Hilsea Crescent noticeboard. Quotes to be obtained for both Cllr Chubb raised the problem of the fly tipping close to the football pitch. Rubble is now being thrown onto the football pitch. Cllr Hayhurst to investigate landownership for the next meeting. The poor state of repair of the Forestside phone box was brought to the attention of the meeting. Cllr Chubb agreed to see if BT are the owners	Clerk  Cllr Hayhurst
<b>8.c</b>	<b>Green Lane:</b> Road Closure Order has been received for overnight work at the level crossing. Cllr Ford reported that the Footpath sign was rotting. Cllr Ford to email a picture for the Clerk to forward to SCC.	
<b>8.d</b>	<b>Marchington Village Hall:</b> Replacement tables have been ordered and are due to arrive w/c 16 <sup>th</sup> May Using part of the Sun & Soil grant, the high level windows in the main hall have been replaced with oak double glazed units. Windows at back of hall to be replaced as well very soon. Committee are looking at costs for extending the John Ellwood Lounge to incorporate the covered outside area. Plans are ongoing to improve the Bar and Kitchen areas in the lounge, remove the storage cupboards and to extend the central heating to include the JE Lounge as well as installing insulation to of the JE Lounge and Main Hall. Plan to improve the décor and facilities of the JE lounge. SCC grant has been gained for the windows	
<b>9.</b>	<b><u>Highways and General Purposes</u></b>	
<b>9.a</b>	<b>Staffordshire County Council/ Neighbourhood Highways Team:</b>	
<b>9.a.i</b>	Waiting for date from SCC for when the Marchington Woodland grit bins will be filled	
<b>9.b</b>	<b>Highways</b>	
<b>9.b.i</b>	Waiting for Jeff Green to report back re Houndhill verge damage	Clerk
<b>9.b.ii</b>	Cllrs queried when the work to repair the potholes on Jacks Lane will commence. Clerk to chase	
<b>9.b.iii</b>	Cllrs discussed the problems that may occur when the A50 is closed. Cllrs asked that the Clerk contact SCC to get the flashing speed sign installed as soon as possible.	All Cllrs
<b>9.b.iv</b>	All Cllrs to suggest signage that the Parish may need for Cllr Mann to take with him when he meets with SCC and Draycott Parish Council later in the month.	
<b>9.b.v</b>	Road Closure notice has been received for the Allens Lane, Hall Road street light work. Clerk and Cllr Mann to ensure school and local residents are aware.	

<p><b>9.c</b> <b>9.c.i</b> <b>9.d</b> <b>9.e</b> <b>9.e.i</b></p> <p><b>10.</b> <b>10.a</b> <b>10.b</b> <b>10.c</b></p> <p><b>11.</b> <b>11.a</b> <b>11.a.i</b> <b>11.a.ii</b> <b>11.a.iii</b></p> <p><b>11.b</b> <b>11.b.i</b> <b>11.b.ii</b> <b>11.b.iii</b> <b>11.b.iv</b></p> <p><b>11.c</b> <b>11.c.i</b></p> <p><b>11.d</b> <b>11.d.i</b> <b>11.d.ii</b> <b>11.d.iii</b> <b>11.d.iv</b> <b>11.d.v</b></p> <p><b>12.</b> <b>12.i</b></p>	<p><b>Footpaths</b> Clerk to chase repair of Stile on Footpath 51</p> <p><b>ESBC - Nothing to report</b></p> <p><b>Enforcement</b> Fly tipping in reported and removed by ESBC</p> <p><b>Other Organisations – Updates and Reports</b></p> <p><b>Police</b> – See PCSO Hadfields update</p> <p><b>HM Prison Dovegate</b> – Awaiting confirmation of the new Director and next meeting date.</p> <p><b>Flooding Committee</b> – Cllr Mann reported that a walk round the Village was planned for the 24<sup>th</sup> May with SCC, ESBC and the Environment Agency. All Cllrs are welcome. Please meet at the Dog and Partridge at 11.am.</p> <p><b>General</b></p> <p><b>Chairman, Councillors Reports</b></p> <p>Land at Marchington Woodlands – Cllr Nixon – Ongoing</p> <p>Cricket Club Update – Tutbury have pulled out of using the Cricket club for this season. Henry Hall and Cllr Morgan have mowed the field and will continue to do so.</p> <p>Memorial to Annaliese Davey – Stone chosen and placed. A vote of thanks was given to RANCO for donating the stone and delivering free of charge. Clerk to send a letter of appreciation to the quarry owners.</p> <p><b>Clerks Report</b></p> <p>Best Kept Village Competition Update – Successful litter picking day with 12 residents supporting us. Thank you</p> <p>Light Pollution – Brit European and Dove View Solar Farm - Brit European &amp; Solar Farm have responded positively and situation is greatly improved. Clerk to send a letter of thanks to Brit European for the improvement.</p> <p>Hedge on Church Road Junction – Clerk to check with SCC in regards to laws governing the cutting back of hedges during the bird nesting season. Once information received Clerk to write a letter to the resident confirming the verbal agreement he gave and setting a time scale for the work to be completed.</p> <p>Forestside Footpaths - Cllr Chubb and Clerk viewed the paths and garage areas. Letter of introduction for residents with Cllr Chubb for approval. Cllr Chubb to investigate costs involved in repairing the footpaths.</p> <p>New Items for Discussion</p> <p>Cllr Darby after a discussion with a resident raised the issue of lack of facilities for older children in the village. After a discussion all Cllrs were reminded that plans and grant bids are currently being sourced by Cllr Hayhurst. Clerk will draw up a poster to inform the residents that we are working on this and would gratefully accept their input and suggestions.</p> <p><b>Correspondence</b></p> <p>Councillor Training Available – 7<sup>th</sup> June</p> <p>Renewal of Community Council for Staffordshire Membership £25 – All Cllrs agreed</p> <p>SLCC – Membership Renewal £103 – All Cllrs agreed</p> <p>Community Benefit Grant – Circulated previously to councillors. All Cllrs agreed that the beneficiary would be Marchington Parish Council. Clerk to ask for a timescale for the payment. Clerk to check if we have a similar agreement with Sun and Soil.</p> <p>Chairmanship Skills 31<sup>st</sup> May – Cllr Mann to attend</p> <p><b>Any Other Business</b></p> <p>Cllr Hayes - Marchington Woodlands Village Hall Precept Payment – See 7.c</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr Chubb</p> <p>Clerk</p>
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12.ii	Cllr Hayhurst – Storage of Archive Boxes. Boxes have now moved from Mrs Hoptroff’s house. Storage will be free for one year. Costs will be incurred after this time. Clerk to look into how long we have to keep some of the information for.	Clerk
12.iii	Cllr Nixon - Review of Grounds Maintenance Contracts – to be put on the Agenda for next month	Clerk
<p><b><u>Date &amp; Time of next meeting</u></b></p>		
13.	<p>There being no further business the meeting was closed at 9.55pm          Marchington Parish Council’s next meeting is planned for Tuesday 14<sup>th</sup> June 2016 at 7.30pm at Marchington Village Hall</p> <hr/>	

Signed .....

Dated .....