

MARCHINGTON PARISH COUNCIL

MINUTES OF MEETING

Held on: Tuesday 8th March at 7.30 p.m.
At: Marchington Village Hall

Present: Chairman Cllr. Paul Nixon
Cllrs. Brian Darby, Reg. Husey, Andrew Mann, Ian Morgan, Richard Ford and Julia Hayhurst
Parish Clerk Mrs L. Hoptroff
New Parish Clerk Mrs. C. Thompson
Mr. D. Hayhurst
Ms. C. Crompton
Mr. J. Chubb

Before the meeting started Chairman Nixon introduced and welcomed Mrs Catherine Thompson the new parish clerk who will be taking over the April meeting from the current parish clerk.

ACTION

1.	<u>APOLOGIES:</u> Cllrs. Darron Hayes	
2.	<u>DISPENSATIONS:</u> Cllrs. Morgan and Hayhurst declared an interest in the item regarding the Village Festival and said they would not be voting.	
3.	<u>PUBLIC PARTICIPATION:</u>	
3.i	Mr. David Hayhurst addressed the Councillor on behalf of Marchington Village Festival due to take place 25 th /26 th June. He outlined how the Festival would work with each organisation taking responsibility for their own event costs and funds. It was hoped they would be able to involve as many village organisations as possible. Quite a few had already agreed to hold events/stalls/races etc. Mr. Hayhurst asked if the Parish Council would give permission for the use of the Playing Field in Silver Lane as a car park on the weekend. He also asked if the Parish Council would donate approx. £250.00 for the Initial Advertising costs. This was discussed in the correspondence section below.	
4.	<u>MINUTES OF MEETING ON 9th February 2016:</u> Minutes accepted. Proposed: Cllr. Darby Seconded: Cllr. Mann	
5.	<u>MATTERS OF REPORT/DISCUSSION OF PUBLIC PARTICIPATION</u> None.	
6.	<u>PLANNING:</u>	
6.1	<u>Planning Applications Received:</u>	
6.1.a	<u>P/2016/00131</u> – Prior approval for the conversion of an agricultural building to form a dwelling at Riddings Farm, Moisty Lane, Marchington, Staffs, ST14 8JY. The Parish Council wished to make no comment.	Clerk
6.1.b	<u>P/2016/00157</u> – Erection of a detached building to form ancillary accommodation at 7 Allens Croft, Marchington, Staffs ST14 8PX. Ms. C. Compton attended the meeting and outlined the reason for the application she answered questions raised by the Parish Councillors. The Parish Council wish to make no comment.	Clerk
6.2	<u>Decision Notices Received:</u>	
6.2.a	<u>P2016/00051</u> – Prior approval for the conversion of an agricultural building to form a dwelling Agricultural Building, Newlands Farm, Gorsty Hill, Uttoxeter ST14 8PP Permitted.	
6.3	<u>Planning Committee Meeting Notices:</u> The Parish Council had received an Invitation to speak at the Planning Committee meeting on 15 th March, 2016 regarding Planning Application No. P/2015/01719 - Frostfields, Silver Lane, Marchington . It was discussed and agreed that as the Parish Council had made no comment on the application it was not necessary for any Cllrs. to speak. Cllr. Morgan agreed to accompany the new clerk to the meeting.	Cllr. Morgan /New Clerk

6.4	<p>Neighbourhood Planning: Cllr. Mann, Chairman of the Steering Group for the Neighbourhood Plan presented to the Cllrs. the revisions to the Policy Document, Basic Conditions Statement and Consultation Report. The councilors discussed the revisions and agreed the revisions enabling the documents to be submitted to ESBC before the 4th April. Proposed: Cllr. Mann Seconded: Cllr. Morgan. The vote was taken and the revisions were unanimously agreed upon. Cllr. Mann informed the meeting that he, Clive Keble and the clerk would attend a meeting with ESBC on the 16th March, 2016 to discuss any help they can give with presentation/maps etc. The next Steering Group meeting will be held on 21st March 2016.</p>	Clerk																														
7.	<p>FINANCE AND ADMINISTRATION:</p>																															
7.1	<p>Precept: Nothing to report until precept money is paid.</p>																															
7.2	<p>PAYMENT OF ACCOUNTS:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: right;"><i>March 2016</i></th> </tr> </thead> <tbody> <tr> <td colspan="2">Monies Received:</td> </tr> <tr> <td>Interest</td> <td style="text-align: right;">£10.50</td> </tr> <tr> <td>TOTAL RECEIPT</td> <td style="text-align: right;">£10.50</td> </tr> <tr> <td colspan="2">Invoices/Money Paid Out:</td> </tr> <tr> <td>SPCA – Land Use and Management 10.02.16 (3 cllrs)</td> <td style="text-align: right;">£30.00</td> </tr> <tr> <td>Marchington Village Hall – Neighbourhood Plan hire</td> <td style="text-align: right;">£32.00</td> </tr> <tr> <td>Marchington Village Hall – Interviews for new clerk</td> <td style="text-align: right;">£32.00</td> </tr> <tr> <td>Clive Keble – Neighbourhood Plan Work</td> <td style="text-align: right;">£750.00</td> </tr> <tr> <td>Broxap – Gritbins for Marchington Woodlands (2 invoices)</td> <td style="text-align: right;">£246.00</td> </tr> <tr> <td>Community Council of Staffordshire – BKV Entrance Fee</td> <td style="text-align: right;">£16.92</td> </tr> <tr> <td>Mr. H. Hall – Grounds Maintenance</td> <td style="text-align: right;">£120.65</td> </tr> <tr> <td>Clerk Salary and Office Expenses & Travel</td> <td style="text-align: right;">£608.20</td> </tr> <tr> <td>H.M. Revenue and Customs – Clerk Tax</td> <td style="text-align: right;">£48.00</td> </tr> <tr> <td>TOTAL EXPENDITURE</td> <td style="text-align: right;">£1,883.77</td> </tr> </tbody> </table> <p>Proposed: Cllr. Mann Seconded: Cllr. Hayhurst</p>	<i>March 2016</i>		Monies Received:		Interest	£10.50	TOTAL RECEIPT	£10.50	Invoices/Money Paid Out:		SPCA – Land Use and Management 10.02.16 (3 cllrs)	£30.00	Marchington Village Hall – Neighbourhood Plan hire	£32.00	Marchington Village Hall – Interviews for new clerk	£32.00	Clive Keble – Neighbourhood Plan Work	£750.00	Broxap – Gritbins for Marchington Woodlands (2 invoices)	£246.00	Community Council of Staffordshire – BKV Entrance Fee	£16.92	Mr. H. Hall – Grounds Maintenance	£120.65	Clerk Salary and Office Expenses & Travel	£608.20	H.M. Revenue and Customs – Clerk Tax	£48.00	TOTAL EXPENDITURE	£1,883.77	
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7.3	<p>Handyman Hourly Rate: This was discussed in light of the impending increase of the minimum wage. It was agreed to increase the handyman's hourly rate to £8.00. Proposed: Cllr. Mann Seconded: Cllr. Darby. Unanimously voted.</p>																															
8.	<p>PROPERTIES/GROUNDS:</p>																															
8.a	<p><u>Silver Lane, Marchington:</u> Cllr. Ford reported on the Silverlane Playarea. This was discussed.</p>																															
8.b	<p><u>David Share Memorial Playground, Forestside and Football Pitch:</u> Cllr. Hayhurst was unable to report on the Forestside playarea but said she would send in a report the next day. <i>Post meeting note:</i> Cllr. Hayhurst submitted her report.</p>																															
8.c	<p><u>Green Lane:</u> The clerk reported that SCC, Highways had now agreed to fill approx. 20 potholes in Green Lane.</p>																															
8.d	<p><u>Village Hall:</u> Cllr. Mann updated the meeting on the proposals/questionnaire responses for the upgrade of the village hall. Proposed improvements to make the Hall/John Ellwood Lounge more energy efficient were being discussed/costed. These were discussed.</p>																															
9.	<p>HIGHWAYS AND GENERAL PURPOSES:</p>																															
9.i	<p><u>Highways/ Neighbourhood Highways Team:</u> The clerk reported potholes in Jacks Lane and Houndhill had been reported. The broken Marchington Woodlands fingerpost opposite Hodge Lane had also been reported. These were discussed it was agreed that the Chairman would put a note in the Chairman's report explaining how residents can report any faults with SCC.</p>																															
9.ii	<p><u>Footpaths:</u> The clerk reported that repairs/replacements to footpath No.3. (Moisty Lane) had now been completed. Cllr. Darby requested repairs to footpath No.51, behind Silver Lane, clerk to request.</p>	Clerk																														
9.iii	<p><u>ESBC:</u> Nothing to report at present.</p>																															
9.iiii	<p><u>Enforcement:</u></p>																															

10.	<u>OTHER ORGANISATIONS:</u>	
10.a	<u>Police:</u> The clerk reported that agreement had been made for the flashing sign in Houndhill/Church Lane; a site location plan would be agreed with the Parish Council before installation.	
10.b	<u>HM Prison, Dovegate:</u> Chairman Nixon reported on the meeting with the Prison on the 25 th Feb. attended by himself and Cllr. Husey. All matters were discussed.	
10.c	<u>Flooding Committee:</u> Cllr. Mann reported back on the Flooding Committee meeting he attended on the 10 th Feb. with representatives from SCC, EA, Mr. & Mrs. Heapey and Mrs. Brown. These discussions covered Road Closure, Food Management/Gates, Rainfall measures etc. He reported they were still waiting for the outcome of the modelling before decisions could be taken.	
11.	<u>GENERAL:</u>	
11.a	<u>Chairman's/Councillors' Reports:</u>	
11.a.1	<u>Land at Marchington Woodlands:</u> Chairman Nixon requested this be put on hold for the time being.	
11.a.2	<u>Cricket Club:</u> Cllr. Morgan presented the draft Lease with Uttoxeter Cricket Club previously sent to Cllrs. for agreement/changes. This was discussed and it was agreed Cllr. Morgan would discuss concerns/questions with the solicitor. Subject to clarification it was agreed to sign.	Clerk/ Cllr. Morgan
11.a.3	<u>Clerk Vacancy</u> – see note at beginning of minutes.	
11.a.4	<u>Councillor Vacancy</u> – Chairman introduced Mr. John Chubb the candidate for the councillor vacancy. Mr Chubb told the meeting about his background, councillors asked questions, Mr Chubb was asked to leave the room for a few minutes and cllrs. discussed whether to co-opt. Mr Chubb was co-opted. Clerk to arrange paperwork.	Clerk
11.b	<u>Clerk's Report:</u>	
11.b.1	<u>Forestside Footpaths and Garage Area:</u> The clerk reported on the response from Andrew Griffiths and her subsequent conversation with Graham Hunt, SCC. regarding ownership of the footpaths areas and possible measures for improvement. It was agreed to consult with residents further. Clerk to draft a letter to be distributed.	
11.b.2	<u>Lamp Post – Allens Lane:</u> The clerk read an email she had received stating that the road would need to be closed for the work to be carried out. Work would be undertaken on the 8 th June 2016.	Clerk/ New Clerk/ Cllr. Morgan
11.b.3	<u>Best Kept Village Competition:</u> The clerk reported that Cllr. Morgan, Mrs Thompson and herself would be meeting the next day to discuss progress with the competition.	
11.c	<u>NEW ITEMS FOR DISCUSSION:</u>	
11.c.1	<u>Parking</u> – Cllr. Morgan stated that he had received numerous complaints regarding the parking situations of the High Street, The Square and Silver Lane on football days, these were all discussed. The clerk stated she had spoken to Graham Hunt of SCC and he had arranged for Tim Buxon to look at the High Street with a view to giving advice. Cllr. Morgan asked if he could meet Mr. Buxton when he visited. Clerk to make arrangements if possible. With regard to Silver Lane, clerk to put up signs and Cllr. Darby to make enquiries about matting for the entrance of the playing field to enable cars to park there.	Clerk
11.c.2	<u>Memorial to Annaliese</u> - Cllr. Mann reported that he had spoken to Jason and he was happy to have a plaque in Silver Lane by the tree planting area. Cllr. Mann to organise he suggested Engraving on Slate. This was agreed. Cllr. Mann to obtain quote.	Cllr. Mann
11.d	<u>CORRESPONDENCE:</u>	
11.d.1	<u>SCC Community Paths Initiative - email</u> (previously circulated to councillors) Bids for 2016/2017. This was discussed.	
11.d.2	<u>Commemorative Medals for HM Queen Elizabeth 90th Birthday.</u> The Cllrs. discussed possible ideas for the medals but decided not to purchase any.	
11.d.3	<u>Marchington Village Festival</u> – Request for financial support (previously circulated to Cllrs) see. 3.i – This was discussed following the presentation by Mr. Hayhurst. The Cllrs. without interests voted unanimously to award £250.00 to the event.	
11.d.4	<u>SCC. Graham Hunt re Joint Meeting with Parish Councils</u> - Cllr. Hayhurst agreed	

<p>12. 12.1 12.2 12.3 12.4 12.5 13.</p>	<p>to attend on behalf of the Parish Council.</p> <p><u>ANY OTHER BUSINESS:</u></p> <p>Parish Garden – Chairman Nixon informed the meeting that if they wanted to increase the rent on the Parish Garden they would need to give 12 months’ notice. It was decided following a discussion to leave the rent at £40.00 a year for the time being.</p> <p>Football – Cllr. Morgan requested permission for the Rocester under 13’s to use the football pitch in Silver Lane. This was agreed. Clerk to action.</p> <p>Light Pollution – Cllr. Darby expressed his concern over the light pollution from John Pye units. Cllrs. to monitor over the next month.</p> <p>Fly Tipping – Chairman Nixon reported that a culprit of fly tipping in Marchington Woodlands had been found and prosecuted. This was discussed.</p> <p>Litter Bin post in Moisty Lane – Cllr. Husey requested the post that the litter bin was attached to in Moisty Lane be reported for repair. Clerk to Action.</p> <p><u>DATE, TIME AND PLACE OF NEXT MEETING:</u></p> <p>There being no further business the meeting was closed at 10.15 p.m. Marchington Parish Council’s next meeting is planned for Tuesday 12th April 2016 at Marchington Woodlands Village Hall. (Please check the agenda in case there are any alterations to these details.)</p>	<p>All Cllrs.</p> <p>Clerk</p>
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SIGNED.....

DATED.....