

**MARCHINGTON PARISH COUNCIL
ANNUAL PARISH MEETING
MINUTES**

Held on: Tuesday 12th May 2015
At: 7.00 p.m.
At: Marchington Village Hall

Present: Cllrs. B. Darby, G. Whitehead , R. Ford, P. Nixon, I. Morgan, D. Hayes and Mrs. J. Hayhurst
Parish Clerk Mrs. L Hoptroff
2 Parish residents in attendance.

ACTION

1. **WELCOME TO NEW COUNCILLORS, ELECTION OF OFFICERS AND CHAIRMAN:** Cllr. Nixon read an email from Cllr. Mann stating that he would not wish to be Chairman this year due to commitments with the Neighbourhood Plan but would be happy to be Vice-Chairman. It was also noted that Cllr. Mann will sign his Declaration of Acceptance of Office of Councilor form on his return. Cllr. Nixon agreed to be Chairman for this year. This was proposed and accepted by all. Cllr. Nixon was elected Financial Officer unopposed.
2. **APOLOGIES:** Cllrs. A. Mann and R. Husey
3. **MINUTES OF ANNUAL PARISH MEETING 13th MAY 2014:**
The minutes were agreed. Proposed: Cllr. Whitehead Seconded: Cllr. Darby
4. **MATTERS ARISING:**
Parish Council Representatives:
Marchington Village Hall Committee: It was confirmed that Cllr. Mann (in his absence) had agreed to represent the Parish Council on the Village Hall Committee.
Neighbourhood Plan Committee: It was confirmed that Cllrs. Mann, Darby, Hussey and Hayes would continue to represent the Parish Council on the Steering Group.
5. **ANNUAL ACCOUNTS:** The audited draft accounts for the year 1 April 2014 to 31 March 2015 were presented and agreed. Chairman requested a gift be purchased for the Auditor who does not charge the Parish Council. Proposed Cllr. Whitehead Seconded Cllr. Hayes.
6. **CHAIRMAN'S REPORT:** The Chairman's report was read out by the Chairman. This will be inserted in the May Parish Magazine.
7. **ADOPTION OF STANDING ORDERS:** The Chairman presented Standing Orders, Publication Scheme Guide to Information, Code of Practice and Financial Regulations which were all re-adopted. These are available on the web-site. Proposed Cllr. Whitehead Seconded Cllr. Darby.
8. **ANY OTHER BUSINESS:** Cllr. Hayhurst said that she was not happy with the wording of the Chairman's report and felt that it was emotive with regard to the filming. It was agreed that Cllr. Nixon and Cllr. Hayhurst would discuss and make any necessary changes before it went to print.

There being no further business the meeting was closed at 7.15 p.m.

SIGNED..... DATED.....