

# MARCHINGTON PARISH COUNCIL ANNUAL PARISH MEETING

## MINUTES

Held on: Tuesday 13th May 2014  
At: 7.00 p.m.  
At: Marchington Village Hall

Present: Chairman C. Leedham  
Cllrs R. Parkes, B. Darby, G. Whitehead , R. Ford, A. Mann, P.  
Nixon, Mrs J. Crowe,  
Parish Clerk Mrs. L Hoptroff

### ACTION

1. **APOLOGIES:** Cllr. M. Robinson
2. **MINUTES OF ANNUAL PARISH MEETING 14th MAY 2013:**  
Agreed. Proposed: Cllr. Whitehead Seconded: Cllr. Parkes
3. **MATTERS ARISING:**  
**Parish Council Representatives:**  
Marchington Village Hall Committee: It was confirmed that Cllr. Crowe is willing to continue as the Parish Council representative on the Village Hall Committee.  
Council for the Protection of Rural England: A representative will be appointed on an as and when basis.
4. **ANNUAL ACCOUNTS:** The audited draft accounts for the year 1 April 2013 to 31 March 2014 were presented and agreed. Chairman requested a gift be purchased for the Auditor who does not charge the Parish Council. Proposed Cllr. Whitehead Seconded Cllr. Nixon.
5. **CHAIRMAN'S REPORT:** The Chairman's report was read out by the Chairman. This had been inserted in the May Parish Magazine.
6. **ADOPTION OF STANDING ORDERS:** The Chairman presented Standing Orders, Publication Scheme Guide to Information, Code of Practice and Financial Regulations which were all re-adopted. These are available on the web-site. Proposed Cllr. Whitehead Seconded Cllr. Parkes.
7. **ELECTION OF OFFICERS:** Cllr M. Robinson was elected as Chairman, in his absence but with his previous permission, unopposed and Cllr B. Darby was elected as Vice-Chairman unopposed.  
Cllr. Nixon was elected Financial Officer unopposed. Cllr. Whitehead thanked retiring Chairman C. Leedham for his work throughout the year.
8. **ANY OTHER BUSINESS:** None.

JC

There being no further business the meeting was closed at 7.15 p.m.

SIGNED..... DATED.....