

MINUTES OF MEETING

Held on: Tuesday 14th October 2014 at 7.30 p.m.
 At: Marchington Village Hall

Present: Chairman M. Robinson
 Cllr. B. Darby, R. Parkes, G. Whitehead, A. Mann, R. Ford, C. Leedham,
 P. Nixon and Mrs. J Crowe
 Parish Clerk Mrs L. Hoptroff
 Cllr. Hardwick for part
 Darron Hayes resident of Marchington Woodlands

ACTION

1.	APOLOGIES: None	
2.	MINUTES OF MEETING 9th September 2014: Minutes accepted. Proposed: Cllr. Darby Seconded: Cllr. Whitehead	
3.	MATTERS ARISING FROM LAST MEETING:	
3.1	Playgrounds:	
a)	<u>Silver Lane, Marchington:</u> Cllr. Leedham made a verbal report on the children's playarea expressing concern on the state of the surface under the equipment. This was discussed in detail and it was agreed to look at alternatives for the spring. He requested Henry look at the floor of the teenage shelter which was very slippery. Clerk to action.	Clerk
b)	<u>David Share Memorial Playground, Forestside:</u> Cllr. Ford reported the pathways were in a poor state and the wall on the right-hand side was showing signs of deterioration. This was discussed. As the mole was still making mounds in the playground Cllr. Ford offered to ask someone he knew to see if they could get rid of it.	Cllr. Ford
c)	<u>Forestside Football Pitch:</u> Cllr. Ford reported there was some rubbish dumped on the right-hand side of the pitch behind the houses. This was discussed. Chairman Robinson explained there had been some vandalism to the goal nets but this had been repaired by teenagers who had made the offender litter pick the pitch as a punishment. This was also discussed.	
d)	<u>Green Lane:</u> The clerk reported despite several attempts at getting the straw bales removed this had not yet been done and by now the straw was rotting due to the rain. This was discussed.	
3.2	SCC, Highway Matters:	
a)	<u>Highways:</u> The Clerk reported that the post for the sign at the top of Bag Lane/B5017 had now been replaced following damage by a car but we were still waiting for the Best Kept Village Sign to be replaced.	
b)	<u>Neighbourhood Highway Teams:</u> The team is due in November but this is dependent on whether the team are needed for gritting if the weather is bad. The clerk asked for any jobs to be passed on in case they come to the village.	
3.3	P.C. Boulter/Police Surgery: As P C Boulter was not present at the meeting this item was not discussed.	
3.4	Prison Liaison Meeting: Cllrs. Robinson and Darby reported on their meeting with representatives from the prison. They reported that the work on the footpaths from the Church to the Prison would hopefully be undertaken when the shrubbery dies down and they have a new intake of staff to undertake the work. They had been told that there were a number of talented artists in the Prison who were being encouraged to pursue their talent and discussed having an exhibition at the village hall. Cllr. Crowe stated an art exhibition would be in November and she would contact the prison to see if paintings could be included in the exhibition when it takes place. The filling of hanging baskets and planters by the Prison was also discussed and was recorded for use at the village hall next year. The possibility of	Cllr Crowe

	using resettlement prisoners for work at the church was also being looked at by the Prison for the future. These items were discussed.	
3.5	<u>Land at Marchington Woodlands:</u> No further information was available on this subject.	
3.6	<u>BMX/Skateboard Track Committee:</u> Cllr. Ford reported he had been looking into obtaining clean soil for the ramps, this would require a small digger to put into place. Cllr. Ford to obtain a quote and report back at the next meeting. He also reported on his discussion with ESBC regarding the insurance/annual inspection situation with the track. This was discussed.	Cllr Ford
3.7	<u>Best Kept Village:</u> The Judges' comments from Community Council of Staffordshire were circulated and discussed.	
3.8	<u>Marchington Village Hall Committee:</u> Cllr. Crowe gave an update on their application for a grant from the Community Council of Staffordshire and work they hoped to undertake in the near future. The wall at the rear of the village hall was also discussed.	
3.9	<u>Neighbourhood Plan/ESBC Local Plan:</u> The clerk updated the Cllrs on the work being undertaken by Clive Keble to represent Marchington Parish Council at the Examination of the Local Plan in October. She also expressed the need for participation by all councillors in the Neighbourhood Plan as the Parish Council was the responsible body on the paperwork. It was agreed that Cllrs. Robinson and Leedham along with Darron Hayes would use the Newsletter to target Forestside on their thoughts and wishes for the Neighbourhood Plan as the response from there had been minimal. The clerk reported she had completed a Grant Monitoring Report and it was agreed she would obtain dates from Bob Keith for workshops, to be attended by Cllrs. All these items were discussed.	Clerk
3.10	<u>Emergency Plan 2012:</u> This item is on hold until after the Neighbourhood Plan has been completed.	
3.11	<u>Flooding Issues:</u> The clerk reported she had sent a letter to the Flooding Committee agreeing they would represent the Parish Council on matters with the Agencies. Cllr. Mann reported he had agreed to attend the Flooding Committee meeting on 27 th October.	
3.12	<u>Footpaths Dept. SCC:</u> The clerk reported the footpath known as Dingle had been cleared of overhanging hedges. Thanks had been passed on to SCC, Footpaths Dept. from the resident who requested the work.	
3.13	<u>Defibrillator in Village:</u> Cllr. Ford reported on the costs of purchasing or renting a Defibrillator, whether a grant was possible or not and whether training would be required. Where one would be situated was also discussed. Cllr. Ford agreed to look further into this.	Cllr. Ford
4.	<u>PLANNING:</u> <u>Planning Applications Received:</u>	
	<u>P/2014/00805</u> - Erection of a farmworker's dwelling at Dove View Farm, Moisty Lane, Marchington ST14 8JY. The Parish Council wish to make no comment.	
4.1	<u>P/2014/01139</u> - Erection of an extension to an existing agricultural building for housing calves and farm machinery at Barns Hill Farm, Stock Lane, Marchington Woodlands, ST14 8PA. The Parish Council wish to make no comment.	
a)	<u>P/2014/01225</u> – Erection of a single storey front extension and erection of a detached carport/store building at Upper Brook House, Birch Cross, Marchington ST14 8NU. The Parish Council wish to make no comment.	
b)	<u>P/2014/01207</u> – Erection of a detached triple garage at The Old Vicarage, Stubby Lane, Marchington ST14 8NZ. The Parish Council wish to make no comment.	
c)	<u>P/2014/01207</u> – Erection of a detached triple garage at The Old Vicarage, Stubby Lane, Marchington ST14 8NZ. The Parish Council wish to make no comment.	
4.2	<u>Decision Notices Received:</u>	
a)	<u>P/2014/01067</u> – Removal of 6 Branches from 1 Red Oak Tree at Chestnut Corner, Church Lane, Marchington ST14 8LJ. Permitted.	
b)	<u>P/2014/01044</u> – Continued use of land as domestic curtilage Rear of Corsham House and 7-10 (all) Corsham Place, Marchington, Staffs ST14 8LU. Permitted.	
c)	<u>P/2014/001138</u> – Erection of a general purpose building to provide covered area	

<p>4.3 a)</p>	<p>for machinery, tools, general storage, animal fodder and animal shelter at Kalbarri, Newlands, Gorsty Hill, Marchington ST14 8PP. Permitted. Planning Committee Meeting Notices: P/2014/00825 – Construction of a 5.1MW Solar Farm with ancillary development including solar panels and frames, inverter cabins, switchgear enclosure and metering point and security fencing at Land South of Moisty Lane, Marchington on 8th September 2014. Permitted.</p>	
<p>4.4</p>	<p>Other Correspondence/Matters: None</p>	
<p>4.5</p>	<p>Appeal Applications Received: None</p>	
<p>4.6</p>	<p>Appeal Decision Notices Received: None</p>	
<p>5.</p>	<p>CORRESPONDENCE:</p>	
<p>a)</p>	<p>Email from Mr Langston – Copy of email to ESBC regarding the noise and non-compliance of planning application P/2014/00198 at the Industrial Estate Units. This was noted, clerk to respond.</p>	<p>Clerk</p>
<p>b)</p>	<p>Email from ESBC – Ethical Standards Training – This was discussed and it was agreed Clerk to complete form and return to ESBC.</p>	<p>Clerk</p>
<p>c)</p>	<p>Email from Draycott in the Clay Parish Council – Re the above Ethical Standards Training above – request to have joint dates with Draycott in the Clay and Hanbury Parish Councils – Clerk to respond positively to Draycott Parish Clerk.</p>	<p>Clerk</p>
<p>6.</p>	<p>PAYMENT OF ACCOUNTS:</p>	
<p>6.1</p>	<p>Monies received: East Staffordshire Borough Council – reimbursement of costs incurred in support of Neighbourhood Plan</p>	<p style="text-align: right;"><u>October 2014</u> £922.65</p>
<p>6.2</p>	<p>TOTAL RECEIPTS</p>	<p style="text-align: right;"><u>£922.65</u></p>
	<p>Invoices/Money Paid Out: East Staffordshire Borough Council £68.90 Staffordshire Playing Fields Association £15.00 Clive Keble Consulting Ltd (Neighbourhood Plan) £587.00 Wickstead Playgrounds – Repairs to Multi Play Unit £537.73 Mr H. Hall £190.15 Clerk Salary and Expenses £478.98 H.M. Revenue and Customs £21.20</p> <p>The following payments are the second part payments (50%) from the November 2013 Precept for the year 2014/15</p> <p>Marchington Village Hall (Section 133) £1,000.00 Marchington Woodlands Village Hall (Section 137) £1,000.00 St. Peter's Church PCC – Parish Magazine (Section 137) £300.00 St. Peter's Church PCC – Churchyard Maintenance (Section 214/(6)) £950.00 St. John's Church PCC – Churchyard Maintenance (Section 214/(6)) £950.00 St. John's Church PCC – Footpath maintenance (Section 214(6)) £250.00</p> <p>TOTAL EXPENDITURE <u>£6,348.96</u></p> <p>Proposed: Cllr. Leedham Seconded: Cllr. Darby</p>	
<p>7.</p>	<p>NEW BUSINESS:</p>	
<p>a)</p>	<p>Complaints from a resident: The Chairman informed the Cllrs about a number of complaints he had received from a resident who had telephoned him on the evening of Sunday 12th October, regarding the following:</p> <ol style="list-style-type: none"> 1) An item that had been put in the August minutes which had included information it was claimed to be in breach of the Data Protection Act. 2) The security measures that had been put in place at the Playing Field in Silver Lane. 3) The amount of Salary/Expenses shown in the August minutes paid to the 	<p>Chairman</p>

b)	<p>Clerk. The complainant had requested a breakdown of the Salary and Expenses.</p> <p>These complaints were discussed in detail and the Chairman agreed to write to the resident responding on behalf of the Parish Council on all three issues and enclosing a copy of the Parish Council's "Code of Practice for Handling Complaints" (also available on the Marchington.info web-site).</p> <p><u>Email from second resident:</u> The Chairman read an email to the Cllrs supporting the complaint from the first resident regarding the security measure that had been put in place in Silver Lane Playing Field last year. This was discussed and the Cllrs agreed on a response to the email. This to be actioned by the Chairman.</p>	Chairman
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There being no further business the meeting was closed at 9.25p.m.
 Marchington Parish Council's next meeting is planned for Tuesday 11th November 2014 at Marchington Village Hall at 7.00 p.m. (This is the precept meeting and starts earlier than usual). (Please check the agenda in case there are any alterations to these details.)

SIGNED.....

DATED.....